

ACMA CHAPTER CONFERENCES

CODE OF CONDUCT

We believe our community should be truly open for everyone. As such, we are committed to providing a friendly, safe, and welcoming environment for all, regardless of gender, sexual orientation, disability, ethnicity, or religion. We invite all sponsors, speakers, attendees, media, exhibitors, and other participants to help us realize a safe and positive conference experience for everyone.

Attendee Behavior

Expected Behavior

- Be considerate, respectful, and collaborative. Communicate openly with respect and consideration for others, valuing a diversity of views and opinions.
- Refrain from demeaning, discriminatory or harassing behavior, materials, and speech.
- Respect the rules and policies of the convention center, hotels, contracted facility, or any other venue.
- Turn off any ringers or otherwise disrupting devices during oral sessions.
- Speak up if they observe anything at an event that conflicts with this Code of Conduct. If you are being harassed or feel uncomfortable, notice that someone else is being harassed, or have any other concerns, please contact a member of the ACMA event staff immediately.

Unacceptable Behavior

- Unacceptable behaviors & materials include intimidating, harassing, abusive, discriminatory, derogatory, or demeaning materials or conduct by any attendees of the event and related event activities. Many event venues are shared with members of the public; please be respectful to all patrons of these locations.
- Harassment includes: offensive comments (verbal, written, or otherwise) related to gender, sexual orientation, race, religion, disability; inappropriate use of nudity and/or sexual images in public spaces (including presentation slides); deliberate intimidation, stalking or following; harassing materials, photography or recording; sustained disruption of talks or other events (whether verbal or otherwise); inappropriate physical contact, and unwelcome sexual attention.
- Wearing clothing that is not suitable for a professional work environment, that is provocative, or otherwise potentially offensive.
- Failure to obey any rules or regulations of the Venue.

Attendee Health & Safety Responsibilities

Before Leaving Home

- Follow relevant guidance provided by the Center for Disease Control
- Adhere to government-issued travel restrictions and guidance issued by the region you are traveling from as well as the state, county, city, and venues you are traveling into.
- Evaluate your own health and that of people you are in close contact with; contact ACMA at 501-907-2262 if you have concerns. Stay home if you feel sick.

Onsite During the Conference

- Follow guidance from your local health authority for everyday preventive actions to help prevent the spread of respiratory viruses including:
- Wash your hands often with soap and water for at least 20 seconds (or an alcohol-based sanitizer with at least 60% alcohol).
- Avoid touching eyes, nose, and mouth with unwashed hands.
- Cover your nose and mouth when coughing or sneezing.
- If you test positive for COVID or other contagious illnesses, feel unwell or are experiencing flu-like symptoms, please return to your guest room and call the ACMA National Office at 501-907-2262 (if during business hours) or conferences@acmaweb.org (if after business hours).