



Conference Privacy Policy

Autograph Event Solutions Ltd, the conference organisers for the Enterprising Worcestershire Awards aim to wholly comply with EU General Data Protection Regulation (GDPR); that along with our values and principles support our willingness of good practice. Therefore, your consent for us to handle your personal and business information is crucial to ensure transparent and accountable practices.

Details of what information we collect from you, what we do with it and who it might be shared with:

What information do we collect from you?

We collect information about you (name, email address, employment information, location etc.) when you voluntarily complete the form to register for events so we can process your details in order to deliver our services.

Why do we collect this information?

We use the personal information you supply in our membership and event registration databases to be able to offer you our services in a number of ways, such as:

Enterprising Worcestershire registration

Event planning

Who might we share your information with?

If you agree, we shall pass on your personal information only and exclusively to the companies that we are working with, to arrange the services that you require such as event registration, venue logistics, catering, accommodation, travel etc. Sharing information with airlines, hotels, venues, caterers, publishers, printers, website editors, etc. will help us process the relevant bookings and are necessary for the delivery of our services.

By not agreeing to allow us to share data with appropriate third-party suppliers, it will be impossible for us to deal with your individual registration and associated bookings (accommodation, flights, catering, etc.) and/or services to this event.

We will not disclose any information for marketing purposes to any company outside the ones related to the planning of the event; except to help prevent fraud, or if required to do so by law.

Photographing or videoing

We might take photographs and/or videos on-site during the event, that might be used on our website, printed material, just to be kept in our records, etc. If your image is captured in our photographs / video that is circulated for marketing purposes (mentioned above), you have the right to request for that photo / video to be removed / deleted by contact us to the email, phone or address provided at the end of this notice.



What do we do with your information?

We have the appropriate physical and technical security measures, policies and procedures in place to prevent your personal data from being accidentally or deliberately compromised.

How long do we keep hold of your information?

We will retain your information for the period of membership or event registration that you have chosen, until one year after the event has been finalised or until the financial requirements that are established by law have been complied with. You have the right to withdraw consent at any time, to request to be forgotten or have deleted your individual data from our records.

How can I access the information you hold about me?

You have the right to make a subject access request (SAR) for information that we hold about you at any time. Please email us at events@autograph-events.co.uk to make a SAR.

If you need further information on how your individual information is used, or how we maintain the security of your data, please contact us by email: events@autograph-events.co.uk, phone: +44 1905 676444 or write to us at:

Autograph Events
Farrell House
Orchard Street
Worcester
WR5 3DW

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information that you think is inaccurate.

If you require this form to be translated into another language or have difficulties reading this privacy notice, please let us know.