



PENNSYLVANIA STATE
ASSOCIATION OF
TOWNSHIP SUPERVISORS

PSATS 2021

Educational Conference & Exhibit Show

April 18-21

1921-2021



The **BEST** Educational Opportunity
for Township Officials in One Place

*Learn more about your duties, establish Association
policy, and network with close to 4,000 township
officials and vendors from across Pennsylvania.*

Registration opens
January 12 at
conference.psats.org

HELP US CELEBRATE OUR CENTENNIAL!

Nearly 300 indoor and outdoor exhibits



LEARN MORE about your numerous duties by attending workshops and general sessions.

SHARE your ideas with thousands of other township officials and learn from them, too.

VOTE ON RESOLUTIONS to establish legislative policy for the State Association.

CONNECT with the vendors and state and federal agencies whose products and services help keep your township going strong.



Best educational opportunity anywhere for township officials

If you want to learn all you can about township government and how to better carry out your many responsibilities as a township official, there is no better opportunity than the Annual Educational Conference of the Pennsylvania State Association of Township Supervisors.

Largest municipal exhibit show in the state

By attending PSATS' Annual Educational Conference, you will have access to the largest municipal exhibit show of its kind in Pennsylvania. Nearly 300 vendors and state and federal agencies will be on hand to meet with you and talk about their products and services.

Who should attend

- Township board members, secretaries, treasurers, managers, roadmasters, emergency management coordinators, public works employees, solicitors, engineers, planners, and zoning/building code officials.
- Other township employees
- Spouses/guests

Authority to attend

Section 1402(d) of the Township Code authorizes the board of supervisors to designate one or more of the following elected or appointed officials to attend the annual conference as a delegate: the supervisors, the township secretary, the township treasurer, and/or the township manager.

Each township that has paid State Association dues for the current year must appoint one of these delegates to be the voting delegate at the state conference. The township secretary is the official person to certify the voting delegate from your township.

Also, Section 607(4) of the Township Code authorizes the board of supervisors to send any other township employee, including roadmasters and public works employees, or other elected or appointed officials, such as township solicitors and engineers, planning commission members, and emergency management coordinators, to the conference.

How to register

All attendees and their guests must register either online at conference.psats.org or by using the registration form posted on the conference registration site. **We encourage you to register online and use your PSATS member ID number to get the lowest registration rate and make your hotel reservations at the same time. Registration will be different this year. Please read the orange instruction sheet for how to register, which is included in this registration packet and is also available on the conference website.**

WATCH THIS VIDEO BEFORE YOU REGISTER!

PSATS has prepared a how-to video to help you understand the registration process better. You may have carried your 2020 registration over to 2021, but you will still need to go online to review this registration, sign up for events, square away badges and any payment due, and reserve hotel rooms. **You must finalize your registration first before reserving hotel rooms.**

Please watch at conference.psats.org

When you arrive at the Hershey Lodge in April, please go directly to the PSATS Conference check-in area in the Chocolate Lobby. There, you will receive your conference materials and a name badge, which will admit you to all conference activities for which you have registered.

Solicitor, Engineer, Zoning, and Emergency Management Sessions

In conjunction with the Annual Conference, PSATS offers additional educational opportunities for your solicitor, engineer, zoning officials, and emergency managers. You must register separately for each of these events as noted on the agenda on page 4.

Townships are also encouraged to budget funds for the appropriate township officials to become members of these PSATS affiliate associations and attend these important specialized educational sessions.

Wage and expense reimbursement

Section 1402(g)(2) of the Township Code authorizes townships to compensate their employees, including supervisors who are employed by the township (*either full- or part-time*), at their regular employee rate while attending the annual conference.

Section 1402(g)(3) allows townships to compensate supervisors who are not employed by the township with full or partial reimbursement for lost wages while attending the annual conference. The board of supervisors has the discretion to authorize this reimbursement but must establish a policy.

Section 1402(g)(1) of the Township Code authorizes all township attendees to be reimbursed for:

- the conference registration fee;
- mileage for the use of a personal vehicle or actual transportation expenses for traveling to and from the conference; and
- all other actual expenses that the township board of supervisors may have agreed to pay.

Every township attendee must submit to their local board an **itemized account of expenses** incurred at the conference. No attendee may receive expense reimbursement **for more than four days**, including the time and mileage for traveling to and from the conference.

Guests are not authorized to receive reimbursement for any expenses.

See Orange Instruction Sheet Before Registering

Already registered from 2020? You must still go online, make adjustments, and reserve hotel rooms.

Conference registration will officially open on **Tuesday, January 12, 2021, at 9 a.m.** No registrations will be accepted until that time.

Please refer to the orange cover sheet for instructions, especially since many of you are transferring your 2020 registration to 2021 and will still need to confirm that registration and reserve hotel rooms. You will not be able to access the hotel link until you modify your registration for 2021. We have prepared a short instructional video to help with registration. Go to conference.psats.org and look for the "How to Register" video.

To ensure that all delegates from your township have the option of housing at the same facility, we encourage your township secretary to submit all online conference registrations at the same time. Those townships without Internet access should submit all paper registrations together in the same envelope.

The PSATS Help Desk can assist with hotel reservations starting at 9 a.m. on Tuesday, January 12, 2021.

Hotel Reservations – Make Them at the Same Time You Register for the Conference!

Township officials, employees, and guests will be able to make their own hotel reservations through the PSATS reservation system immediately after registering for the conference. **After you have registered or modified an existing registration and paid, you will simply click on the link for the hotel reservation system.**

Conference registrants will have complete control over booking their rooms, as well as immediate confirmation of where they will be staying. You will be

able to see photos of the hotel rooms before making a reservation and receive your lodging acknowledgment immediately.

Accommodations will be available on a first come, first served basis. If your desired facility is not available, we encourage you to check back from time to time as cancellations do occur. You can be added to a waiting list for any facility by contacting PSATS at (717) 763-0930, ext. 189, starting January 12, 2021.

MAKING HOTEL RESERVATIONS: Reservations must be made online through the PSATS room reservation system. PSATS will operate a Registration and Hotel Reservation Help Desk to assist those without Internet access in making hotel reservations. The Hotel Reservation Help Desk can be reached at (717) 763-0930, ext. 190.

Hotel Reservation Help Desk Hours:

January 12: 9 a.m. - 4:30 p.m.

January 13 - April 16: Normal business hours of 8:30 a.m. - 4:30 p.m.

CONFIRMATIONS: An immediate acknowledgment will be generated by the room reservation system to the email address provided. Each hotel must follow up with a confirmation to you by **March 12.**

DEPOSIT: A credit card will be required to guarantee the reservation. Paper check acceptance policies differ for each hotel. Refer to the confirmation from the facility for their check requirements in order to guarantee the reservation and make sure you can pay by check upon arrival at the hotel.

RESERVATION POLICIES: A minimum two-night stay is required to book rooms at the Hershey Lodge and The Hotel Hershey.

CANCELLATION POLICIES:

Conference registration cancellations received through **March 26** will be assessed an administrative fee of \$50 per delegate and \$25 per guest. No refunds will be made for conference registration cancellations received after **March 26.**

Cancellation policies differ for each hotel and will be noted on the confirmation received from the hotel. Hotel cancellations and changes can be done by the individual through PSATS, ext. 189.

No refunds on any meals or events will be given for any cancellation after April 13.

Please note that a conference cancellation does not cancel any hotel reservations you may have made. Contact PSATS at (717) 763-0930, ext. 189, for hotel cancellations.

DISABILITY ROOMS: A limited number of disability rooms are available at the Hershey Lodge. Please submit a "PSATS Disability Lodging Request" form to PSATS **by January 29, 2021**, to request one of these rooms. Anyone requesting this special consideration may be assigned to a different facility than other delegates from the same township.

WHERE TO SEND FORM AND PAYMENT IF NOT REGISTERING ONLINE: Please send your completed forms and a check or other payment information for all conference fees to: PSATS, 4855 Woodland Drive, Enola, PA 17025-1291 or fax with credit card information to (717) 763-9732.

**TUESDAY,
JANUARY 12
9 a.m.**

**Conference Registration
and Hotel Reservation
Open for Everyone!**

Registration Fees

Register online at conference.psats.org and save!

Register **online** to get the **lower rate** for PSATS' 2021 Annual Conference. (Paper forms will still be accepted by mail and fax, but a higher rate will apply.) **Paper forms are available to download on the conference website. No forms are being mailed this year.**

Attendees

(supervisors, secretaries, treasurers, managers, solicitors, engineers, emergency management coordinators, planners, zoning and code officials, road crew/public works, and other township employees)

- ▶ **\$160 per person if registering online**
- ▶ **\$185 per person if registering via mail or fax**
- ▶ **\$210 late fee after March 26**

Guests

- ▶ **\$75 per person through March 26**
- ▶ **\$85 per person after March 26**

Your badge is your ticket. If you lose your badge, it will cost \$25 for a replacement.

Guests must register for the conference and wear their name badge for access to all conference activities and guest programs, including the exhibit areas and Welcome Reception. The guest registration fee is only for guests of township officials and employees.

All delegate and guest registration fees and township dues must be paid for the registration to be considered complete and processed.

Large selection of educational sessions.



NEW THIS YEAR!

Play the New SCANTrivia Game at the Conference and Win Some Great Prizes!

If you've got a smartphone, then you've got game.

Be prepared to have some fun, earn points, and win prizes for the most correct answers in a new interactive game that PSATS is introducing at its 2021 Conference and Exhibit Show

Thousands in Cash and Prizes!

For more details, see the SCANTrivia flyer.

PLEASE NOTE: All workshops listed here are **tentative and subject to change**. Please consult conference.psats.org for the most current listing of workshop topics.

SUNDAY/APRIL 18

8 AM - 4 PM
Pre-Conference Workshop Check-in
Confection Lobby (downstairs)

8 AM - 6 PM
Exhibitor Check-in
Great American Hall Lobby
Information Desk
Chocolate Lobby

PMGA Planning Class
Cocoa 5

9 AM - 4 PM
PMGA Administration Class
Cocoa 3

9 AM - 4 PM
TEMA Emergency Management Forum *
(separate registration is required at tema.psats.org)
Empire Ballroom

9 AM - 4 PM
Tips and Tricks for QuickBooks *
(separate registration is required at learn.psats.org)
Magnolia A

9:30 AM - 6:30 PM
PSATS Store & Member Lounge
Cocoa Suite 1 and Cocoa Terrace

10 AM - 4 PM
Pa. Association of Zoning Officials Spring Educational Forum *
(separate registration is required at PAAZO.org)
Wild Rose A & B

10 AM - 7 PM
Conference Check-in
Chocolate Lobby

10:30 AM - 11:30 AM
Worship Service
Cocoa Suite 6

NOON - 1 PM
Sunday Workshops Networking Lunch
Crystal A

PMGA Networking Lunch
Cocoa 4

NOON - 5 PM
Exhibits Open
Great American Hall & Outside

NOON - 10 PM
Hotel Shuttle Buses
Chocolate Lobby Portico

2 PM - 4 PM
Roadmasters Roundtable
Crystal A

4:15 PM - 5:15 PM
First-Timers Meet & Greet
Aztec Room

6:45 PM - 8:45 PM
Roaring '20's Reception
Chocolate Ballroom
(additional \$35 fee)

7 PM
Conference Check-in Closes



MONDAY/APRIL 19

7 AM - 5:30 PM
Conference Check-in
Chocolate Lobby
Information Desk

7 AM - 4:30 PM
Exhibitor Check-in
Great American Hall Lobby

7 AM - 5:30 PM
PSATS Store & Member Lounge
Cocoa Suite 1 and Cocoa Terrace

7 AM - 10 PM
Hotel Shuttle Buses
Chocolate Lobby Portico

7:15 AM - 7:55 AM
Donuts with Dave – Morning Refreshments with PSATS Executive Director David Sanko
Cocoa Suite 5

7:30 AM
Continental Breakfast with the Exhibitors
Great American Hall

7:30 AM - 4 PM
Exhibits Open
Great American Hall & Outside

8 AM - 10:30 AM
Opening General Session – Welcome Message, Opening Keynote Address, Excellence Awards Ceremony, and Speakers
Chocolate Ballroom

8:30 AM - 11:30 AM
Engineers Seminar *
(separate registration is required at engineers.psats.org)
Magnolia A

9:30 AM - 3:30 PM
Solicitors Seminar *
(separate registration is required at solicitors.psats.org)
Hotel Hershey Garden Terrace East Room

10:45 AM - 11:55 AM
Population Committee & Managers Roundtables

1:15 PM - 2:25 PM
Workshop Session #1

2:45 PM - 3:55 PM
Workshop Session #2

4:15 PM - 5:25 PM
Workshop Session #3

8 PM - 9 PM
Dessert Reception
Cocoa Suite 5



TUESDAY/APRIL 20

7 AM - 5 PM
Conference Check-in
Chocolate Lobby
Information Desk

7 AM - 2 PM
Exhibitor Check-in
Great American Hall Lobby

7 AM - 5 PM
PSATS Store & Member Lounge
Cocoa Suite 1 and Cocoa Terrace

7 AM - 11 PM
Hotel Shuttle Buses
Chocolate Lobby Portico

7:30 AM
Continental Breakfast with the Exhibitors
Great American Hall

7:30 AM - 1:30 PM
Exhibits Open
Great American Hall & Outside

8:30 AM - 11:30 AM
Engineers Seminar *
(separate registration is required at engineers.psats.org)
Magnolia A

8:30 AM - Noon
General Session – Speakers and Business Session: Committee Reports, Elections, and Resolutions Voting and Governors Roundtable (invited)
Chocolate Ballroom

Noon - 1:30 PM
Visit the Indoor and Outdoor Exhibits!

NOON - 1 PM
Secretaries-Managers Thank-You Luncheon
Empire Ballroom (\$10 for secretaries and managers; \$25 for others)
Note: The luncheon will be followed by the Secretaries-Managers Q&A in Workshop Session #4

1:15 PM - 2:25 PM
Workshop Session #4

1:30 PM
Exhibits Close

2:45 PM - 3:55 PM
Workshop Session #5

4:15 PM - 5:25 PM
Workshop Session #6

6 PM - 7 PM
Grassroots Advocacy Reception

7 PM - 9:30 PM
Centennial Celebration Dinner



*Separate registration is required

WORKSHOPS:

These workshops will be held during the Monday and Tuesday workshop sessions. Exact days and times will be assigned later and published in upcoming issues of the *Township News* and on the PSATS website and conference app.

Administration

- 20 Great Policies, Procedures, and Forms
- 20 Ways to Improve Your Public Meetings
- 2020 Highlights, Lowlights, and Leadership Lessons
- 2021 Employment and Labor Law Potpourri
- Building — and Rebuilding — Public Trust in Local Government
- Case Studies in Code Enforcement
- Collection Strategies in Times of Crisis
- Common Sources of Municipal Liability and Risk Management
- Digital Newsletters: Connecting You with Your Residents
- Effective Supervision and Why It Matters
- Employment Disasters in Social Media
- How to Better Organize Your Website to Communicate More Effectively
- How Townships Can Partner with Ag to Play a Pivotal Role Between Farmers and Consumers
- I'll Take 'Legal Matters' for \$500, Alex
- Labor Contract Negotiation and Arbitration in the New Normal
- Managing Municipal Finances After the Effects of COVID-19
- Navigating the Minefield of Employee Leaves of Absence
- Politicians and Residents Say the Darndest Things, Part 2
- Right-to-Know Law Update: The Second Decade
- Secretaries—Managers Q&A
- Social Media: The New Public Forum
- Squeezing the Most Out of Every Dollar
- Staying Open for Business: Learning from COVID-19
- Successful Collective Bargaining with Municipal Employees
- The Evolution of Bid Management
- Understanding Real Estate Tax Collection

- Unemployment Compensation 101
- Why Saving with COSTARS Is Sweeter Than a Chocolate Bar!

Planning/Zoning

- Collaborating for Healthier Waters and a Stronger Ag Economy
- Cost-Effective Geographic Information Systems for Townships
- Development Disasters and How to Defend Against Them
- Forest Management and Timber Harvesting
- Grid Scale Solar Developments in Your Community
- Land Use and Zoning Law Update
- New Uses and Zoning Regulations: What We Learned from 2020
- Strategies for Community Revitalization
- You Just Received a Sewage Facilities Planning Module. Now What?

Public Safety

- Can We Talk? The Three C's for Increased Roadway Safety
- Implementing a Logical Addressing Scheme for New Construction: Get It Right from the Start
- Dealing with Constantly Changing Public Safety Challenges
- Fire and EMS Issues in Your Township: A Panel Discussion
- Fire and EMS: What Can We Do To Ensure Their Sustainability?
- The Pros and Cons of Fire Department Stipend Programs
- Rx for Disaster: The Effects of COVID-19 on the EMS System
- Strategic Planning for Fire Service Operations in Townships

- That Day You DIDN'T Make National Headlines! How Effective Police Policies Go a Long Way
- Workers' Compensation and Volunteer Fire Companies

Public Works

- Considering a Stormwater Fee? Learn from Township Leaders Who Already Did
- Coordinating Utility Relocations on PennDOT Projects
- How Townships Can Implement Ag Best Management Practices for MS4 Stormwater Credits
- Landslides, Rock Falls, Sinkholes, and Mine Subsidence: How Townships Can Minimize the Impact of Geohazards
- MS4 Municipal Partnerships
- MS4 Permit Holders: The Roles and Responsibilities for Best Management Practices
- MS4 Pollutant Control Measures
- Municipal Bidding
- New PENNVEST Financing Opportunities for Your Water Quality Projects
- Pavement Preservation
- PennDOT's RoadMap Program
- Recycling in PA: COVID-19 and Other Issues
- Stormwater Mapping Done Easy and with Purpose: Conewago Township Tells How
- Technical Assistance Programs Available from the U.S. Army Corps of Engineers
- The ABCs of Liquid Fuels Tax Funds
- Understanding Roadway Postings for Preservation and Safety
- Understanding Your Community's Stormwater Obligations
- Work Zone Safety Updates from PennDOT

*List is incomplete.

BE SURE TO APPOINT YOUR TOWNSHIP'S VOTING DELEGATE

Be sure your township appoints its voting delegate when you register for the conference. The voting delegate represents your township at the Association's annual business meeting, which will be held **Tuesday, April 20**. This is when Executive Board members and officers are elected, resolutions are discussed and voted on, and, if necessary, proposed bylaws changes are adopted.

Appointing a voting delegate is an important step because it

ensures that your township has a voice during discussions on important legislative issues.

Each member township that has paid its dues is entitled to one voting delegate at the annual conference, who must be a township supervisor, manager, secretary, or treasurer.

Each county association may also appoint one voting delegate for each 10 townships in the county or portion thereof and is guaranteed a minimum of two voting delegates.

REGISTER ONLINE AND SAVE!

All township officials are encouraged to confirm, modify, or register online starting at **9 a.m. on Tuesday, January 12**. Not only will online registration save you money, but you'll be registered immediately.

Please note the difference in rates between online and paper registration. It's a big savings!

Access the online registration at **conference.psats.org**. And, as always, please contact PSATS if you have any questions. **Please refer to the orange cover sheet for instructions, especially since many of you are transferring your 2020 registration to 2021.**



DON'T MISS THESE EVENTS!

Sunday Morning: Non-Denominational Worship Service

A non-denominational worship service will be held from 10:30 to 11:30 a.m. Sunday in Cocoa Suite 6. All are welcome.

Sunday Afternoon: First-Timers Meet & Greet

New-bees to PSATS' Annual Conference are invited to this casual get-together, where you will meet PSATS Executive Board members and staff and learn more about how to make the most of your conference experience.



Sunday Evening: Roaring '20's Reception

Calling all guys and dolls! Put on your glad rags 'cuz it's gonna be the cat's meow! Come as a flapper or come as a star; come as a gangster or come as you are! It's going to be fun no matter your dress; just bring yourself, and we'll do the rest! (See the back page of the Additional Information brochure for more information.)

Monday Morning: Population Committee Roundtables

Township officials of similar-sized communities are encouraged to attend these roundtable sessions based on population to exchange ideas and discuss shared challenges with their peers. Each committee's chair will moderate the discussion.



Tuesday Afternoon: Secretaries-Managers Thank-You Luncheon/Q&A

PSATS invites township secretaries and managers to a special appreciation luncheon that offers an outstanding opportunity to network with their peers in a social setting. A lot of the important work that township secretaries and managers accomplish is often behind the scenes. This special luncheon is just one way that PSATS can say "thank you" for those efforts. (The Secretaries-Managers Q&A Session will immediately follow the luncheon in Workshop Session #4.)

Wednesday: Leaders Q&A Forum

Don't miss this always popular start to Wednesday's general session! This will be your best chance to hear how key leaders respond to your questions (submitted by Tuesday) about important topics of concern to townships. Be there to hear their answers.

WEDNESDAY/APRIL 21

7:30 AM - 8:15 AM
Donuts with Dave —
Morning Refreshments with
PSATS Executive Director
David Sanko
Cocoa Suite 5



8 AM - NOON
Conference Check-in
Chocolate Lobby
Information Desk

8 AM - 11 AM
PSATS Store &
Member Lounge
Cocoa Suite 1 and Cocoa Terrace

8:30 AM - 11:30 AM
General Session — Leaders Q&A Forum,
Youth Awards, Closing Keynote
Chocolate Ballroom

NOON
Conference Adjourns
Distribute Attendance Certificates

Smoking Policy

Smoking is prohibited in all indoor areas of the Hershey Lodge. There are designated smoking areas outside.



DONUTS WITH DAVE: BACK BY POPULAR DEMAND!

Monday – 7:15-7:55 a.m.
Wednesday – 7:30-8:15 a.m.
in Cocoa Suite 5



Grab a donut, pour some coffee, and chat with PSATS Executive Director David Sanko.

LUNCH SERVICE — INSIDE

Lunch items will be available for purchase at the Hershey Lodge on Sunday, Monday, and Tuesday from 11:30 a.m. to 2 p.m.

LUNCH SERVICE — OUTSIDE

Food trucks will be in the outdoor exhibit area during these times:

Sunday: Noon to 5 p.m.
Monday: 11 a.m. to 4 p.m.
Tuesday: 11 a.m. to 1:30 p.m.

BREAKFAST SERVICE — OUTSIDE

Monday: 7:30 to 11 a.m.
Tuesday: 7:30 to 11 a.m.
At the food truck closest to the Hershey Grill.

DON'T MISS THE DELEGATE/ EXHIBITOR BREAKFAST MIXER!

Monday and Tuesday starting at 7:30 a.m. in the Exhibit Hall
Enjoy a free light breakfast with the exhibitors Monday and Tuesday mornings in the exhibit hall.

JOIN US FOR A DESSERT RECEPTION

Monday evening from 8 to 9 p.m. in Cocoa Suite 5
Have an ice cream sundae and other desserts on us. Free to all attendees.

NEARBY ATTRACTIONS

Nearby Attractions

The Hershey Story Museum, Hershey's Chocolate World, the Hershey Gardens (including a conservatory and butterfly house), the Hershey Museum of American Life, the Spa at Hotel Hershey, and ZooAmerica are open daily. Hersheypark will be open. Contact the Hershey Lodge concierge desk for tickets.

Harrisburg is a 20-minute drive, while York, Reading, Lancaster, and Gettysburg are all within an hour's drive.

The Factory Stores at Hershey Outlet Mall on Hersheypark Drive are open daily and feature more than 40 outlet stores. A Bass Pro Shop, the Antique Automobile Museum, and the Hollywood Casino are a short drive away. To learn more about these and other area attractions, log onto hersheypa.com and visithersheyharrisburg.org or stop by the PSATS Conference Information Desk.

Hershey Lodge Restaurants

The Lodge has a number of restaurants open to conference delegates, although their availability is subject to change:

- ▶ **HERSHEY GRILL:** Breakfast, lunch, and dinner (plus a full-service bar).
- ▶ **THE BEARS' DEN:** Lunch and dinner (plus a full-service bar).
- ▶ **COCOA BEANERY:** Coffee, snacks, sandwiches, and ice cream.
- ▶ **REVELRY:** Dinner (plus a full-service bar).
- ▶ **FIRE & GRAIN:** Breakfast and dinner (plus a full-service bar).
- ▶ **COCOA CABANA:** Snacks and beverages.

Area Restaurants

PSATS has arranged for conference participants to receive a 10 percent "Show Your Badge" discount on meals at many area restaurants. Consult the conference welcome packet you will receive upon arrival at the Hershey Lodge for a list of restaurants participating in this discount program.

Recreational/Other Facilities

Recreational facilities at the Hershey Lodge include Hershey's Water Works (an indoor waterpark), outdoor pool, fitness center, basketball court, tennis court, miniature golf, arcade, gift shop, and access to championship-caliber golf at the Hershey Country Club.



HOURS & AVAILABILITY

Please note that the hours and availability of these attractions, restaurants, and facilities are subject to change depending on any state and federal health restrictions.

Shuttle Service

BETWEEN THE HERSHEY LODGE AND OTHER CONFERENCE LODGING

PSATS is once again offering a shuttle service that will run continuously from noon to 10 p.m. on Sunday, 7 a.m. to 10 p.m. on Monday, and 7 a.m. to 11 p.m. on Tuesday between the Hershey Lodge and all other conference hotels.

A list of these locations can be found on the "2021 Conference Housing Directory & Shuttle Bus Map" included with the conference registration materials.

The shuttle will pick up and drop off passengers at the Chocolate Lobby portico at the Hershey Lodge and at the front entrance or shuttle pickup location of each conference hotel.

BETWEEN THE HERSHEY LODGE AND SATELLITE PARKING AREA

PSATS is offering a shuttle service that will run continuously from 7 a.m. to 10 p.m. on Monday and from 7 a.m. to 11 p.m. on Tuesday between the Hershey Lodge and a satellite parking lot near the Giant Center.

The shuttle will pick up and drop off passengers at the Chocolate Lobby portico at the Hershey Lodge and at the trolley stop #2 guest house in the Giant Center parking lot, which is marked by a "PSATS" banner.

Please note: There is no satellite parking shuttle running on Sunday.

FIND PSATS' ANNUAL CONFERENCE INFORMATION ONLINE!



Learn more about PSATS' Annual Educational Conference at conference.psats.org. You can also scan the code above with your smartphone or tablet QR code app to visit the Annual Conference web page.

PSATS CONFERENCE HASHTAG FOR SOCIAL MEDIA

#PSATSConf21

EXHIBIT SHOW

ALMOST 300 VENDORS AND STATE AND FEDERAL AGENCIES will be on hand during the Annual Educational Conference and Exhibit Show to meet with you and explain how their products and services can benefit your township. Be sure to visit both the indoor exhibits, located in the exhibit hall, and the outdoor exhibits, located at the side of the Hershey Lodge nearest the Hershey Medical Center.

County Association Exhibit

During your stay at the conference, be sure to visit the Bradford County Association exhibit in the Chocolate Lobby and learn more about the industries, agriculture, and tourist attractions this county has to offer.

Vendor Hospitality Suites

Visit the vendor hospitality suites on Sunday, Monday, and Tuesday evenings to meet and greet the vendors who do business with townships. A listing of these suites will be provided upon your arrival.

EXHIBIT SHOW HOURS

SUNDAY

Noon to 5 p.m.

MONDAY

7:30 a.m. to 4 p.m.

TUESDAY

7:30 a.m. to 1:30 p.m.

HAVE QUESTIONS?

Go to **conference.**

psats.org to find the answers to many of your questions or call the State Association at (717) 763-0930, ext 189.

SPECIAL EVENT: SUNDAY, APRIL 18 First Timers Meet-and-Greet Reception

4:15 to 5:15 p.m. — Free but registration is required.



Conference newcomers, or new-bees, are invited to this casual get-together, where they will meet members of the PSATS Executive Board, staff, and fellow township officials who have volunteered as ambassadors to mentor first-timers during and after the conference.

We encourage you to take advantage of this opportunity to ask “vet-

erans” about the conference, including what goes on, how to find your way around, what’s the best time to visit the exhibit hall, and where to dine. We’re here to help make your first conference experience a positive one. Snack food, beverages, and door prizes will be available!



Please be sure to sign up for these events when you register!

SPECIAL EVENT: TUESDAY, APRIL 20 Grassroots Advocacy Reception

6 to 7 p.m. — Free but registration is required.



PSATS will be holding a reception for members and legislators Tuesday evening to socialize and share concerns. The PSATS Grassroots Advocacy Network plays an important role in advancing township-related legislation through the legislature. If you’re a member of the network, come on out! If you’re not, come to the reception and find out what you’ve been missing.

While attendance at the reception is free, preregistration is required. If you plan to attend this event, please be sure to make a reserva-

tion when you register for the conference.

PSATS’ Centennial Celebration Dinner will be held immediately following the reception in a separate location at the Lodge. For more about the dinner, which is a ticketed event (*fee paid in advance*), see below.



SPECIAL EVENT: TUESDAY, APRIL 20 Centennial Celebration Dinner

7 to 9:30 p.m. — Hosted by the Pennsylvania Leadership Institute. More details and cost to come.

Come help us celebrate 100 years of serving townships in Pennsylvania! Reserve a whole table or individual seats and join us in commemorating PSATS’ centennial birthday. We will have plenty of surprises in store for you that night, along with a delicious meal, commemorative take-away, a special cake, entertainment, and more. It’s not every day we

turn 100 years old so don’t miss this once-in-a-lifetime event.

All conference registrants will get information about the Centennial Celebration Dinner as more details are confirmed.



GUEST PROGRAM

Pennsylvania Bingo, Hershey Lodge

9 to 11 a.m. — \$30 Fee

Join fellow bingo enthusiasts for a morning of fun and games with “Pa. Bingo”. Twenty games of bingo will be played, and all

prize baskets contain Pennsylvania-made products. The games start at 9 a.m. and will end by 11 a.m.



Thank you, Thank you, PSATS SPONSORS!

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 we want to recognize them here for their continued
 support this year and next. They will be in Hershey in
 April to help us celebrate our 100th Anniversary at our
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