



# TCT

**TRANSPLANTATION &  
CELLULAR THERAPY MEETINGS<sup>SM</sup>**  
of ASBMT<sup>TM</sup> AND CIBMTR<sup>®</sup>

## **HOW DO I MAKE A HOTEL RESERVATION?**

All hotel reservations for the 2019 TCT Meetings of ASBMT & CIBMTR must be made online. Attendees must register for the event first and then will be able to make a housing reservation.

## **HOTEL OPTIONS:**

*Hotel room rates are subject to availability. Rates listed are single/double rates and do not include applicable taxes.*

Courtyard Houston Downtown/Convention Center \$219  
Embassy Suites – Houston Downtown \$249  
Four Seasons Hotel Houston \$239  
Hampton Inn by Hilton Downtown \$249  
Hilton Americas-Houston \$249  
Holiday Inn Express Houston Downtown Convention Center \$189  
Marriott Marquis Houston \$239  
Residence Inn Houston Downtown/Convention Center \$219  
SpringHill Suites Houston Downtown/Convention Center \$219

## **HOW DO I MAKE A CHANGE TO OR CANCEL MY HOTEL RESERVATION?**

Please make all hotel changes, including cancellations, online at [TCT Meetings 2019 - Modify](#).

Changes can be made online through February 12, 2019.  
After February 12, 2019 you will need to contact your hotel directly.

## **WHAT IS THE CANCELLATION POLICY?**

The 2019 TCT Meetings of ASBMT & CIBMTR housing bureau, ConferenceDirect, will charge a \$50.00 cancellation-processing fee for cancellations made on or before December 28, 2018. If reservations are canceled on or after December 29, 2018, cancellations will be charged a \$120.00 cancellation-processing fee. Should you cancel, this charge will appear on your credit card statement as "**Convention Services, Folsom, CA**".

All reservations require a deposit of one night's room and tax. If paying by credit card, this may be reflected on your credit card statement as early as **January 29, 2019** (subject to change without notice). Cancellations must be made at least seventy-two (72) hours prior to your arrival date for refund of your one night's room and tax deposit.

## **WHEN WILL MY WAIT LISTED NIGHT BE CONFIRMED?**

If your reservation contains certain nights that are currently wait listed, rest assured that ConferenceDirect is working to complete your reservation as quickly as possible. You will receive an updated acknowledgement when your reservation is confirmed in its entirety.

## **WHAT IF MY DATES ARE NOT AVAILABLE ONLINE?**

If you want to extend your stay over dates not available online, please contact us at [TCTMhousing@conferencedirect.com](mailto:TCTMhousing@conferencedirect.com)

## **WHEN WILL MY CREDIT CARD BE CHARGED?**

A deposit equal to one night's room & tax is required to hold each guest's reservation and may be charged as early as January 29, 2019.



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## **HOW DO I PAY BY CHECK?**

All check payments must be received by January 11, 2019. Mail check payment to:  
ConferenceDirect  
2019 TCT Meetings of ASBMT & CIBMTR - Housing  
5600 Seventy-Seven Center Drive, Suite 240  
Charlotte, NC 28217

## **HOW DO I MAKE A SPECIAL REQUEST?** (i.e., two beds, non-smoking, high floor, etc.)

Please note, special requests are not guaranteed. The hotel will make its best effort to accommodate room type and special requests.

## **WHO CAN I CONTACT ABOUT MY REGISTRATION?**

Email: [TCTMregistration@conferencedirect.com](mailto:TCTMregistration@conferencedirect.com)