

# **MANAGING COMPLIANCE FROM BUY-IN TO SYSTEMS AND TOOLS**

# UNOH'S STORY

The institution should be able to demonstrate that it assigns credit hours to courses following *institutional policy* in a reasonable and systematic way, taking into consideration the instructional time provided to students

Federal Compliance Overview from Higher Learning Commission (HLC) website

- **HLC reaffirmation of accreditation visit April 2016**
- **2015 Restructure- Centralized management of online/hybrid programs**
- **Virtual College Support Department established**



# ASSIGNMENT OF CREDIT

*(1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately fifteen weeks for one semester or trimester hour of credit, or ten to twelve weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours. 34CFR 600.2 (11/1/2010) (HLC Website)*

- So how does this work for an online class that does NOT meet f2f??



# CORRESPONDENCE OR ONLINE?

The Federal Compliance filing packet notes that in order to avoid being classified as a correspondence course, online courses must have **“regular and substantive interaction between the students and the instructor, synchronously or asynchronously.”**

- So how does this work for an online class that does NOT meet f2f??





# CREDIT HOUR EQUIVALENCY

3 credit hour courses= 30 hours of  
*planned instructional* time

□ 5 credit hour courses= 50 hours of  
*planned instructional* time

- Since there isn't "seat time" which is assumed to be instructional time, we intentionally plan for instruction in online courses.



# CREDIT HOUR EQUIVALENCY

We created charts with various items that represent instructional time in a course

<b>Asynchronous Student Presentations (Kaltura)</b>	<b>Students create video presentations for submission</b>	<ul style="list-style-type: none"> <li>• <b>1 response (viewing &amp; feedback) ½ hr. instruction</b></li> </ul>
<b>Instructional Materials</b> <ul style="list-style-type: none"> <li>• Checklists/Rubrics</li> <li>• Written Guidelines</li> <li>• Glossary</li> <li>• Case studies</li> <li>• Lessons</li> <li>• Xanedu</li> </ul>	<b>Instructor led/created resources such as narrated Power Points, instructor guidance/notes, assignment guidelines, rubrics etc.</b>	<ul style="list-style-type: none"> <li>• Every course will have these elements and the total hours of instruction time will be calculated per module/per course</li> <li>• Checklists/Rubrics (15 mins each)</li> <li>• Written Guidelines (30 mins each)</li> <li>• Glossary- 1 minute per word</li> <li>• Case Studies- Under 5 pg- 30 mins 6 &amp; over – 1 hr</li> </ul>





# RESULTS

The result will be a completed form for each course that provides calculations for planned instructional time in each course

INSTRUCTIONAL CATEGORIES	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	Totals
<u>Discussion Forums</u>	3.00	3.00	3.00	1.50	1.50	1.50	3.00	3.00	3.00	3.00	25.50
<u>Introduction Forums</u>	1.25										1.25
<u>Collaborate Office Hours</u> <u>can overlap with special sessions</u>	1.00	1.00	1.00	1.00	1.00	1.00		1.00			7.00
<u>Synchronous Lecture (Collaborate Special Sessions)</u> <u>can be the same time as an office hour</u>							1.00		1.00	1.00	3.00



# SPEAKER CONTACT INFORMATION

- Lisa Clark Ph.D.

Dean of Online Programs & Graduate College

University of Northwestern Ohio

[lclark@unoh.edu](mailto:lclark@unoh.edu)





## TOOLS

Web Crawlers

Alerts

Tracking

Repository

Predictive  
Analytics



# WEB CRAWLERS

https://www.changedetection.com/myaccount.html

logo CAEP-Program Report Mail - Roderick Willis LogMeIn123.com Mail - roderick.willis@ Thread: Please Introd Federal Register :: Ag ODP North Texas Soc

Automatic website change logs and notification | Home | Webmasters | Directory | Compare | Help

Welcome, **Roderick.willis@wgu.edu** (not Roderick.willis@wgu.edu?)

account summary

- You are monitoring [80 pages](#) for changes.
- [1 pages](#) have changed today (and 35 in the past week).
- You have [1 alerts](#) sent today (and 0 recent bounces).

monitor a page

Page Address:

Send alert to **Roderick.willis@wgu.edu** ([change email](#))

Next

pages being monitored

<input type="checkbox"/>	Last Notified	Schedule	Show change log	Go to the website
<input type="checkbox"/>	2017-07-07 16:59	Daily	<a href="#">2017 Utah State Board of Education ...</a>	<a href="#">schoolboard.utah.go...-education-meetings</a>
<input type="checkbox"/>	2017-05-17 14:33	Daily	<a href="#">Alabama Board of Nursing-Meeting Mj...</a>	<a href="#">www.abn.alabama.gov/about/</a>
<input type="checkbox"/>	2017-06-19 18:51	Daily	<a href="#">- Alabama Commission on Higher Edu...</a>	<a href="#">www.ache.state.al.u...AgencyCalendar.aspx</a>
<input type="checkbox"/>	2017-06-19 15:28	Daily	<a href="#">Alabama Commission on Higher Educ...</a>	<a href="#">www.ache.state.al.u...ngs/Committees.aspx</a>
<input type="checkbox"/>	2017-07-24 14:56	Daily	<a href="#">Alabama State Board of Public Accou...</a>	<a href="#">www.asbpa.alabama.gov/keydates.aspx</a>

[Check All](#) [Clear All](#)

Unsubscribe

Edit

[all monitors...](#)

email alerts

Sent	To	Subject
2017-09-18 08:52	roderick.willis@wgu.edu	ChangeDetection: THECB - Board Meetings & Committee Events
2017-09-17 16:45	roderick.willis@wgu.edu	ChangeDetection: Welcome to the New Mexico Higher Education...
2017-09-17 16:19	roderick.willis@wgu.edu	ChangeDetection: Florida Board of Nursing » Meeting Infor...
2017-09-17 15:56	roderick.willis@wgu.edu	ChangeDetection: Georgia Nurses Association/Foundation
2017-09-17 13:19	roderick.willis@wgu.edu	ChangeDetection: Current & Past Agendas - State Board of Ed...
2017-09-17 08:52	roderick.willis@wgu.edu	ChangeDetection: THECB - Board Meetings & Committee Events

WCET Annual Meeting 2017

The logo for the Western Piedmont Community College Educational Technology (WCET) is located in the bottom right corner. It features a stylized, colorful circular design with blue, orange, and green segments.



# ALERTS

The following has special meaning:  
underline denotes added text  
~~struck out text denotes deleted text~~

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LexisNexis® State Ne

## FL 44511 2017

**Citation:** FAC 6N-1.001, .002, .003, .004, .005, .006, .007  
**Agency:** Department of Education/Postsecondary Reciprocal Distance Education Coordinating Council  
**Version:** Proposed Rule  
**Version Date:** 08/16/2017

### Notice of Proposed Rule

#### DEPARTMENT OF EDUCATION

#### Postsecondary Reciprocal Distance Education Coordinating Council

#### RULE NOS.: RULE TITLES:

- 6N-1.001 Definition of Terms.
- 6N-1.002 Approval of In-State Institutions to Participate in NC-SARA.
- 6N-1.003 Provisional Approval.
- 6N-1.004 Annual Renewal of Approval of In-State Institutions to Participate in Florida's reciprocity agreement.
- 6N-1.005 Annual Fees for In-State Institutions to Participate in Florida's reciprocity agreement.
- 6N-1.006 Student Complaints Against In-State Member Institutions.
- 6N-1.007 Termination of an In-State Institution's Participation in Florida's reciprocity agreement.

**PURPOSE AND EFFECT:** To implement the requirements of chapter 2017-87, Laws of Florida, providing for Florida's participation in a reciprocity agreement with other states pertaining to the interstate delivery of postsecondary distance education.

**SUMMARY:** The rules will provide for process for application by qualified institutions to the Postsecondary Reciprocal Distance Education Coordinating Council, fees for those applications, the manner in which the Council shall resolve complaints related to distance education obtained under the terms of the reciprocity agreement, and termination of an institution's participation.

#### SUMMARY OF STATEMENT OF ESTIMATED REGULATORY COSTS AND LEGISLATIVE RATIFICATION:

The Agency has determined that this will not have an adverse impact on small business or likely increase directly or indirectly regulatory costs in excess of \$200,000 in the aggregate within one year after the implementation of the rule. A SERC has been prepared by the Agency.

RI HB 5352

In House | Last Action: Sep 15, 2017 | 0 | 0

Set Priority

Set Position

Add Label

Watched

Share

+ Add

Overview Documents Whipboard Actions Notes

Basic Information

TITLE

An Act Relating To Education -- Dual Enrollment Equal Opportunity...expand

CATEGORIES

Education, Government Administration, Labor & Employment, Health

BILL SUMMARY

Enter your bill summary //

MOST RECENT VERSION

Current Version

Chamber and Session Information

SESSION DATES

Jan 3, 2017 - Jun 30, 2018

SESSION

2017-2018 Regular Session - 284 days left in session

CHAMBER

RI House

CHAMBER CONTROL

Democratic (D)

Sponsors and Cosponsors

Email Sponsors

PRIMARY SPONSORS

Stephen Casey (D) Justin Price (R) Bob Phillips (D) show all (5)

BREAKDOWN

4 Democrats, 1 Republican

FN Outlook

Compared to other bills in Rhode Island, this bill is **much less likely** to pass.

We calculated this based on the strength of the bill sponsor, the language in the bill, and the network of the cosponsors.

↑ The combined primary sponsors have a very significant positive effect

↔ There are no cosponsors to support the bill

↓ The language in this bill has a considerably negative effect

↓ A number of miscellaneous factors make this bill considerably less likely to pass

↓ There are no cosponsors to support the bill

Click to Hide Analytics

House Pre-Floor Score

5.9%

House Floor Score

79.4%

Senate Pre-Floor Score

4.1%

Senate Floor Score

74.9%





# REPOSITORY

Regional Specialists (C-A) | Microsoft Teams

C A > Regional Specialists

Private No classification

Conversations Files Excel IR Requests Fiscal Note State Net Region Map

		Resolve...	Request	Date	Urgency	Requestor	Purpose	Function	Add'l Info	Ticket ID	Status
1		<input type="checkbox"/>	AACN Annual Reports	06/26/17	3 - Needed within a Month	Chuck Hossler	Accreditation Report (please send SQL)	Accreditation	Farah, The annual A	HD-139	Revision
2		<input type="checkbox"/>	NC Annual Report	06/26/17	3 - Needed within a Month	Liz Carney	Annual Report (please send SQL)	Authorization	The report is for the s	HD-138	To be as
3			New Form Submissions Appear Above								
4			Level 1 - End of Week [0]								
5											
6			Level 2 - Within 2 Weeks [0]								
7											
8			Level 3 - Within a Month [0]								
9											
10			Closed [20]								
11		<input checked="" type="checkbox"/>	Historical demographic profiles of TC initial licensure programs	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	As with the other req	HD-130	Complete
12		<input checked="" type="checkbox"/>	CAEP Student Loan Default Rates	06/26/17	2 - Needed in 2 Weeks	Allan Clarkson	Accreditation Report (please send SQL)	Ed Prop - Accreditati	For the CAEP report,	HD-123	Complete
13		<input checked="" type="checkbox"/>	CAEP Accreditation report, Standard-b	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	External reviewer rate	HD-122	Complete
14		<input checked="" type="checkbox"/>	WANGJAG Add'l Data	06/26/17	1 - Need by End of Week	Lucas Kavle	Other (see notes)	Health Professions	As we discussed in la	HD-129	Complete
15		<input checked="" type="checkbox"/>	Modified Progression (GHP) SQL statement	06/26/17	2 - Needed in 2 Weeks	Allan Clarkson	Annual Report (please send SQL)	Health Professions	Farah, For the file att	HD-125	Complete
16		<input checked="" type="checkbox"/>	Louisiana IPEDS and Praxis	06/26/17	3 - Needed within a Month	Trevor Jonsson	Annual Report (please send SQL)	Authorization	This is for our Louisi	HD-122	Complete
17		<input checked="" type="checkbox"/>	TC Employment Rates	06/26/17	2 - Needed in 2 Weeks	Lucas Kavle	Other	Ed Prop - Accreditati	We are attempting to	HD-121	Complete
18		<input checked="" type="checkbox"/>	HH Enrollment Data	06/26/17	1 - Need by End of Week	Hyson Heath	Other (see notes)	Authorization		HD-124	Complete
19		<input checked="" type="checkbox"/>	TC Grad Rates by Program	06/04/17	2 - Needed in 2 Weeks	Lucas Kavle	Other	Ed Prop - Accreditati	The faculty assumes f	HD-149	Complete
20		<input checked="" type="checkbox"/>	Nursing Detail by State	06/26/17	1 - Need by End of Week	Chuck Hossler	Other	Health Professions	We need to have an f	HD-120	Complete
21		<input checked="" type="checkbox"/>	EOC Comments WA	06/26/17	1 - Need by End of Week	Chuck Hossler	Accreditation Report (please send SQL)	Accreditation	I need EOC comment	HD-120	Complete
22		<input checked="" type="checkbox"/>	Demographic data on instructors who have licensure programs	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	As a result of the new	HD-131	Complete
23		<input checked="" type="checkbox"/>	Demographics of applicants to 14 initial licensure programs	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	He attached the data	HD-129	Complete
24		<input checked="" type="checkbox"/>	NDHM SH report	06/26/17	2 - Needed in 2 Weeks	Deb Eldridge	Other (see notes)	Ed Prop - Accreditati	I uploaded the SHM	HD-132	Complete
25		<input checked="" type="checkbox"/>	California 11-111 and 112 for 2016 and 2017	06/26/17	2 - Needed in 2 Weeks	Trevor Jonsson	Accreditation Report (please send SQL)			HD-144	Complete
26		<input checked="" type="checkbox"/>	CTC Survey	06/26/17	3 - Needed within a Month	Liz Carney	I don't know	Ed Prop - Status	Hi Farah, Starting as	HD-133	Complete
27		<input checked="" type="checkbox"/>	Enrollment Sep 2016 to AUG 2017	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	I really need this ASA	HD-135	Complete
28		<input checked="" type="checkbox"/>	Demographic teaching observations and Mid term and Final Evaluations for Math programs	06/26/17	1 - Need by End of Week	Deb Eldridge	Accreditation Report (please send SQL)	Ed Prop - Accreditati	Has response for the	HD-136	Complete
29		<input checked="" type="checkbox"/>	California Annual Survey	06/26/17	3 - Needed within a Month	Chuck Hossler	Annual Report (please send SQL)	Health Professions		HD-137	Complete
30		<input checked="" type="checkbox"/>	OH Exam Report (last 3 Acad Years) for OH Program Approval Submission	06/26/17	1 - Need by End of Week	Barbara Parvish	Accreditation Report (please send SQL)	Accreditation	Hello RPH units Comp	HD-140	Complete

Report Abuse

Attachments (23) Comments



# PREDICTIVE ANALYTICS

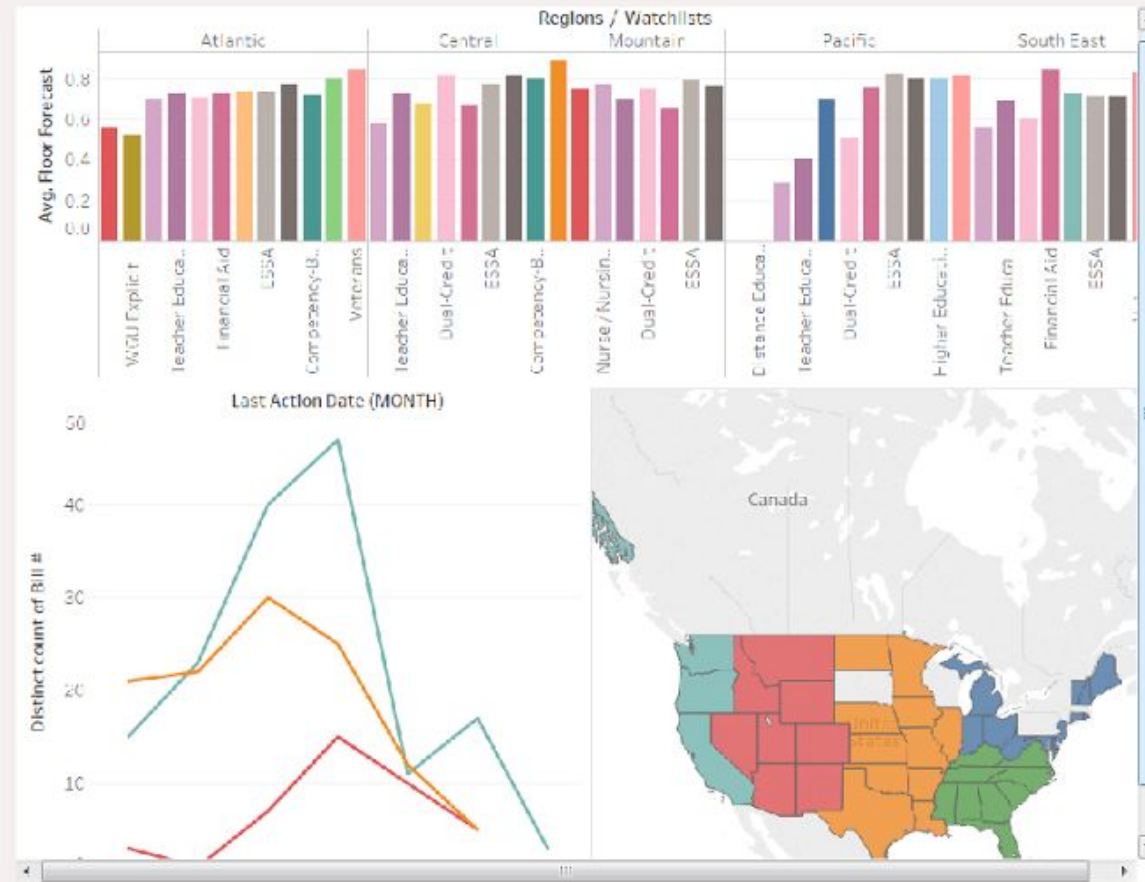
## RPL: Monitoring System

Regulation, Policy & Legislative (RPL)

Compliance Specialist: 2017 Enacted Legislation Dashboard

Government Relations: 2017 Enacted Dashboard

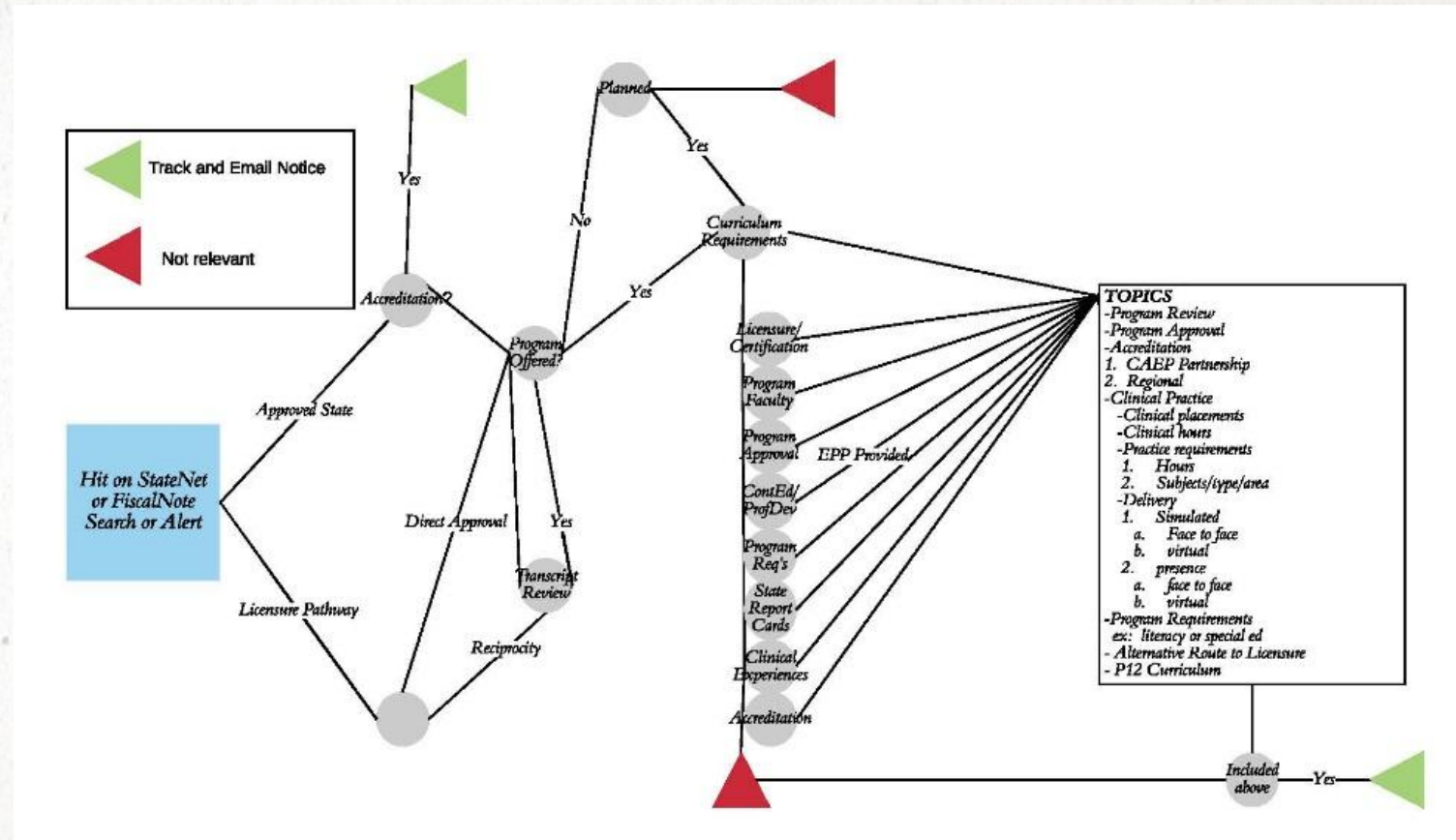
Compliance & Accredited Dashboard





# EXTERNAL COMMENTS

- Identify the Issue
- Confirm the Issue with Leadership
- Decide on an Action
- Comment Positively and Negatively
- Suggest Replacement Language (if necessary)





# SPEAKER CONTACT INFORMATION

Mitchell Gilbert  
Western Governors University  
[mitch.gilbert@wgu.edu](mailto:mitch.gilbert@wgu.edu)  
385-428-4250





# COMPLIANCE BUY-IN: A CROSS UNIT APPROACH

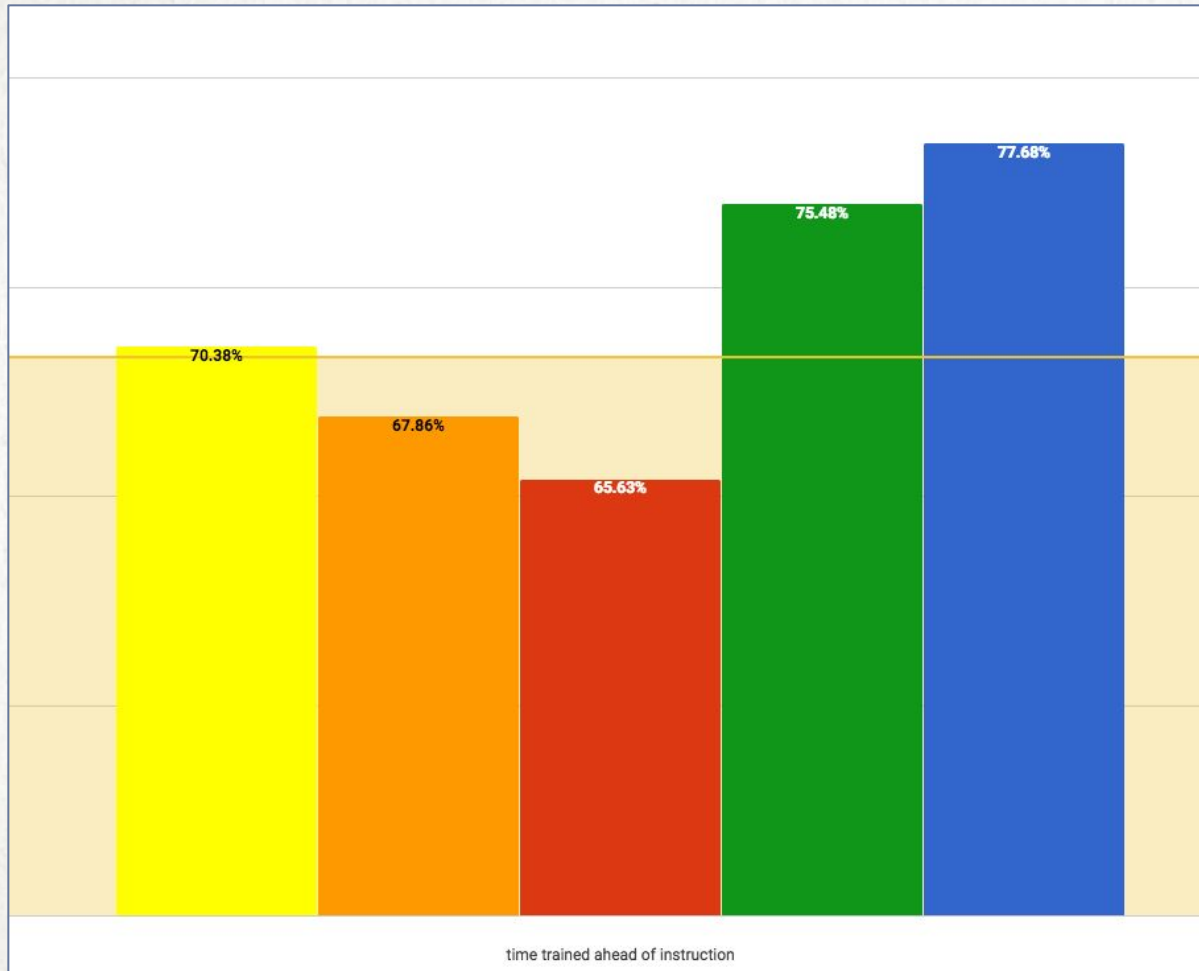


The CTL uses a cross-unit approach to get buy-in from both faculty and senior administrators through:

- Quality Assurance Review Process
- Data collection and dissemination
- The CTL Annual Report
- Regular meetings with campus leaders and administration
- Leading by example



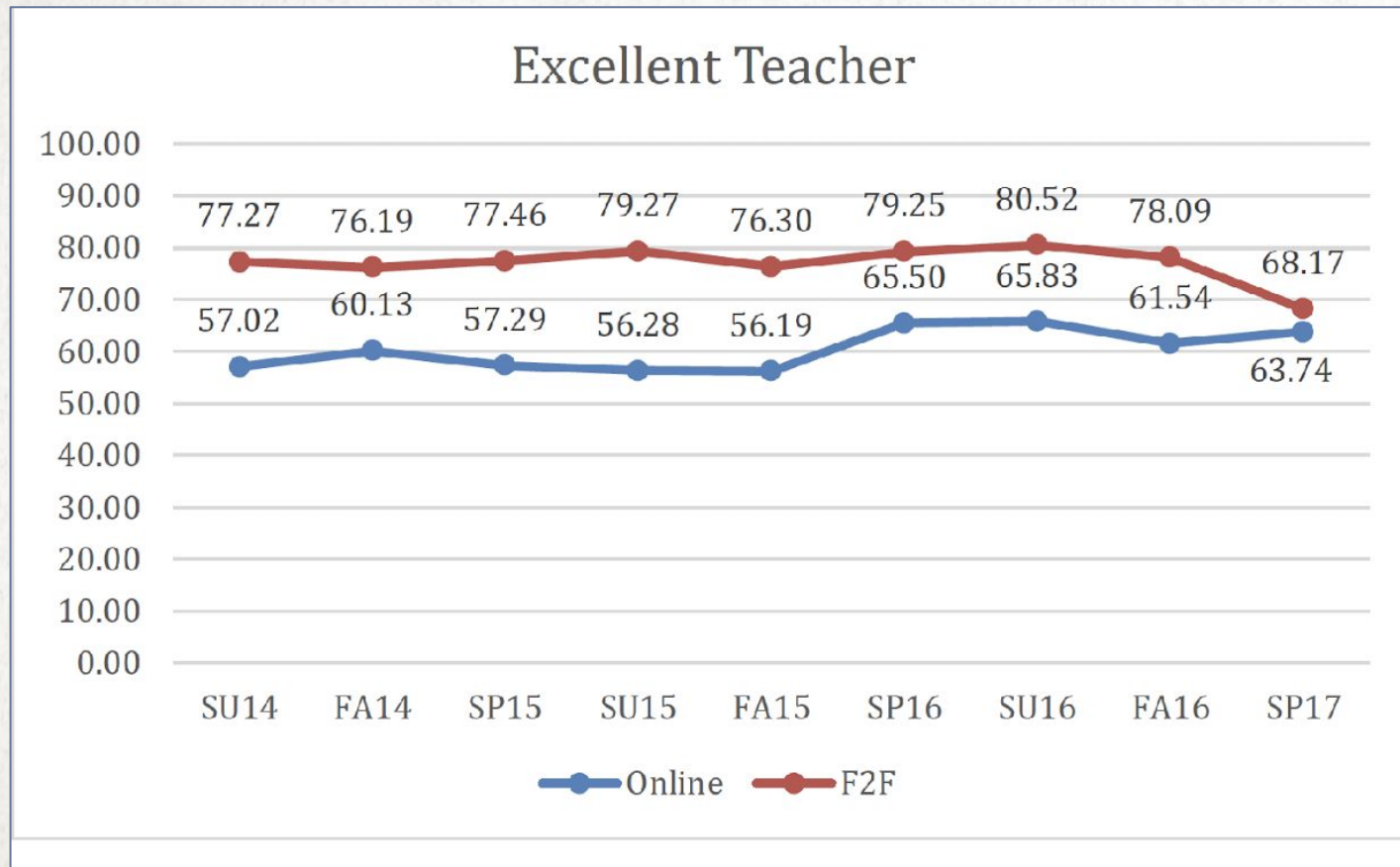
# CTL RESEARCH AND DATA COLLECTION TOOLS



- 3-4 weeks
- 1-2 weeks
- ≤ 1 week
- overall (inclusive)
- overall (exclusive)
- IDEA expectation



# DATA COLLECTION AND DISSEMINATION



What's truly important is that we develop and collect data on numerous outcome-based objectives for our center.



## REACHING OUT IS IMPORTANT!

“We communicate why we need to follow the compliance process and the data allow us to give them reasons as why to it is important.”

*Bruce Kelley, Director of the CTL*

- Campus leaders and administration
- Department Chairs included in QA course review process
- Faculty outreach – training, workshops, QA





## SPEAKER CONTACT INFORMATION

Angela Jackson  
Online Program Manager  
Center for Teaching and Learning  
University of South Dakota

[www.usd.edu/ctl](http://www.usd.edu/ctl)

[Angela.jackson@usd.edu](mailto:Angela.jackson@usd.edu)

