Annual General Meeting minutes
Interdepartmental Accounting Group (IAG) Inc.

Date: 06th April 2022
Time: 1530 – 1608
Location: Microsoft Teams

Attendees:

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<tr>
<th>Attendee</th>
<th>Name</th>
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<td>President’s Address</td>
<td>JC</td>
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<td>Treasurer’s Report</td>
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<td>Auditor Appointment</td>
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<td>JA</td>
<td>Julian Aitken</td>
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<td>NB</td>
<td>Nilesh Bhandari</td>
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<td>TS</td>
<td>Jane Sharplesy</td>
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Apologies: Narinder Singh

1. President’s Address - JC

- JC addressed the Year in Review
  - The 2022 IAG conference 35th conference, back at the Gold Coast, hybrid face to face/virtual and in a 3-day conference format.
  - Conference was well attended with total of 255 in person and 36 virtual delegates from 31 different departments and agencies.
  - We had 7 loyal sponsors
  - Acknowledgement of great work of Con-Sol team.
  - Favourable feedback received from both delegates and sponsors.
  - Thanked the committee for the amazing work they do, the amount of time and effort spent on the committee.
  - In the coming year some returning committee members to lead the new committee.
  - 2021 was 4th and final year for JC as President

2. Treasurer’s Report and Auditor Appointment

Treasurer’s Report - KO

- KO advised that the Financial Statements for 31st December 2021 had been completed and the year ended with a loss of $23,195.23 from the 2021 conference
- Income of $459,689.54 was achieved in 2021, including $415,144.08 registration fees and $44,545.46 to sponsorships. $12,586 was collected as a charity donation
- Total expenses $482,884.77
- The current bank balance is $27,583.12
- Additional monies were spent due to the 35th anniversary for the IAG drawing on reserves from prior years.
- Total loss for 2021 due to additional costs for speakers, additional expense of running a virtual presence and reduction in Sponsorships.
- Audit report indicated no significant audit findings for IAG Inc and the statements represent fairly all matters as at 31st December 2021.
- KO expressed thanks to all the committee for their assistance

Motion: That the audited financial statements for year ended 31 December 2021 be accepted:

Moved: BT
Seconded: JA

Motion carried.
Auditor Appointment - KO

- KO advised Corner House Accounting and Taxation Services were the auditors for 2021
- They performed the audit with speed and efficiency
- The 2021 fee was $500

Motion: That Corner House Accounting and Taxation Services be used for the 2022 audit accepted:
- Moved: JC
- Seconded: TB

Motion Carried

The Treasurer was thanked by the President.

3. Committee Positions – JC

- JC addressed the meeting and declared all Committee positions for 2022 vacant
- Nominations were received for the roles of President, Vice-President, Treasurer and Secretary with four received for General Committee
- JC called on each of the nominees to provide information about their background and why they were interested in joining the IAG committee
- JC advised 2 nominations were received for President: Narinder Singh and Julian Aitken. Julian Aitken withdrew his nomination for president during the meeting

Motion: That Narinder Singh be appointed as President.
Moved: TB
Seconded: KO

Motion carried

- JC advised one nomination was received for the position of Vice-President. The nominee was Teresa Barnier

Motion: That Teresa Barnier be appointed as Vice-President.
Moved: KO
Seconded: BT

Motion carried

- JC advised one nomination was received for the position of Treasurer. The nominee was Kathreen O’Keefe

Motion: That Kathreen O’Keefe be appointed as Treasurer.
Moved: BT
Seconded: JA

Motion carried

- JC advised one nomination was received for the position of Secretary. The nominee was Lola Belousova
Motion: That Lola Belousova be appointed Secretary
Moved: TB
Seconded: BT
Motion carried

- General Committee nominations were received from Brenden Taylor, Julien Aitken, Nilesh Bhandari and Jane Sharpley. As the number of positions is sufficient to appoint all four, JC put forward that the four nominees be appointed

Motion: That Brenden Taylor, Julien Aitken, Nilesh Bhandari and Jane Sharpley be appointed to the General Committee positions
Moved: TB
Seconded: LB
Motion carried

- New membership for 2022 was closed by JC.

4. Other Business

- For the benefit of the new committee members, TB informed them of that that committee meets each fortnight, usually between 4 to 5 pm on Wednesday, but up to committee to change day, if not suitable. Agreed to stay with Wednesday. Moving the meeting places around to the different buildings of the committee members, or online
- At about a month or so out from the conference the committee will move to weekly meetings
- Commitment to these meetings from all members is paramount. Attending as many as possible.
- TB reminded the committee that as public servants we are bound by the Code of Conduct. Any issues with IAG should be raised firstly with the committee – approach NS or TB in the first instance or approach KO and LB.
- Under the IAG Inc constitution all members are to be made aware that we are covered by Public Liability insurance ($20M) and Volunteer Liability insurance for our work on the committee and conference.
- The next things to happen will include an announcement on the IAG website of the committee.
- New committee members will be asked for some details around shirts size to commence this process and the LB will set up meeting for the committee.
- JC declared the AGM closed at 1608