



Radisson Blu Plaza Hotel Booking Form

Keyword: SBL Annual Meeting 2018

IMPORTANT: *Must complete International Meeting registration before submitting this form.*

TO MAKE RESERVATIONS (use one method only):

FAX: +358 20 1234 740

- Faxing available 24 hours a day.
- Please print or type all information.
- Complete EACH section in detail for correct and rapid processing.
- Confirmations will be sent to the individual indicated.
- Use one form for each room requested.

EMAIL: reservations.finland@radissonblu.com

QUESTIONS:

Phone: +358 20 1234 700

E-mail: reservations.finland@radissonblu.com

METHOD OF GUARANTEE:

The first night of your reservation must be guaranteed. To guarantee your room by credit card, complete the information below:

Credit card: Visa MasterCard American Express

Credit Card Number: _____

*Exp. Date (mm/yy): _____

Cardholder's Name: _____

Cardholder's Signature: _____

CANCELLATION POLICY:

All cancellations must be made through Radisson Blu at least seven days prior to arrival. Any cancellations made less than seven days prior to arrival will be charged 50% of their stay. No shows will be charged 100% of their entire stay. All housing questions, changes, and cancellations should be directed to Radisson Blu throughout the meeting year.

SEND CONFIRMATION TO:

First Name _____

Last Name (Surname) _____

E-mail _____

Address _____

City _____ State _____

Postal Code _____ Country _____

Phone _____ Fax _____

ROOM PREFERENCE:

Standard Single Room: 140 €

Standard Double Occupancy Room: 155 €

Names of all occupants including self:

1. _____

2. _____

Arrival Date: _____ **Departure Date:** _____

Special Requests: _____

MORE INFORMATION:

- Address: Mikonkatu 23, 00100 Helsinki, Finland
- Check-in: 3PM
- Check-out: 12PM noon