



Purchase Orders for Pre-Payment

Dear Convention Attendee:

Please be advised that the Caesars Entertainment Atlantic City Hotel Casinos no longer accept Purchase Orders on a “Direct Bill” basis.

All Purchase Orders will be accepted on a “Pre-paid” basis only. Once your purchase order is received and the amount due is verified, it will be signed and returned to you for payment in advance.

Please mail check and Tax Exempt form to:

Harrah’s Resort AC

Attn: Paola – Front Desk

777 Harrah’s Boulevard

Atlantic City, NJ 08401

(Please note hotel name, guest name and confirmation code)

NOTE: If the payment due on the signed Purchase Order is not received at least 15 business days prior to arrival, guests will be asked for payment at check in time. The hotel WILL NOT accept a check upon arrival.

If you have any questions, please feel free to contact me at the phone number below Monday-Friday 9:00am-4:00pm eastern standard time.

Paola Ruales

Convention Coordinator Bally’s, Caesars and Harrah’s Resort Atlantic City

Harrah’s Resort Atlantic City

777 Harrah’s Blvd

Atlantic City, NJ 08401

Phone# 609-441-5738