

23<sup>rd</sup> July, 2019

## **Terms of registration**

Please read these terms and conditions (“Terms of Registration”) relating to your registration to the RI New York conference (“the Conference”) on 4<sup>th</sup> and 5<sup>th</sup> December, 2019. By registering your participation to the Conference, you accept these terms of service in full. We reserve the right to change these Terms of Registration before the Conference takes place and it is your responsibility to ensure you are aware of any changes. If you disagree with any part of these terms and conditions, do not register your participation to the Conference.

## **Who We Are**

The Conference is owned and operated by Response Global Media Limited (“us” or “we”). Response Global Media Limited is a company incorporated in England with registration number 6123092 and its registered office is at Tuition House, 27/37 St George’s Road, Wimbledon, London, SW19 4EU, United Kingdom. If you have any questions or queries about this Conference or relating to these Terms of Registration please use the relevant contact details set out on the Contact us page on the Conference website.

## **Content**

All intellectual property rights in all the materials provided in the Conference and contained in the Conference website, and the data collected through organising the Conference belong to us.

You may not otherwise copy, distribute, sell, publish or commercially exploit any of the materials without our prior written permission.

## **Registrations**

You will not be admitted to the Conference without prior registration. Where you have been issued with a registration number you cannot share this registration with others. A registration is for the named registrant’s use only. A registration can only be transferred following written notification and confirmation between us and the named registrant in advance of the Conference. Registrations will not be accepted on the day of the conference except by prior arrangement.

## **Payments**

Once you have registered for paid Conferences, you need to pay full amount of ticket fees within 30 days of registrations or before the first day of the conference whichever the closest. All discounted rates will be taken away if the payment is not received within 30 days of registering.

Payments can be received by credit cards or wire transfer to the following bank account until November 1<sup>st</sup> 2019:

Account name: Response Global Media Limited

Bank name: Lloyds Bank plc

Account number: 39648068

Sort code: 30-65-41

IBAN code: GB71 LOYD 3065 4139 6480 68

SWIFT code: LOYDGB21682

All registrations made after the 1<sup>st</sup> November need to be paid with a credit card online.

You will be required to pay your full balance by credit card on the day at the entrance, if we have not received your payment.

### **Cancellation/Refund Policy**

To cancel your registration, you need to submit your cancellation request on the Conference website or inform our Events Team by email ([events@responsible-investor.com](mailto:events@responsible-investor.com)). For paid Conferences, you may receive 100% refund if you notify us of your cancellation before October 1<sup>st</sup> 2019 or 50 % refund if you notify us before November 1<sup>st</sup> 2019. After November 1<sup>st</sup> 2019, no refunds will be given.

Every cancellation incurs \$50 administration fee. The administration fee is not refundable at any time.

We reserve the right to refuse or withdraw admission without explanation.

### **Attendee categories/Company types**

We define Asset Owners as significantly sized institutional investors such as pension funds, sovereign wealth funds, insurance companies (excluding asset management arms), government / public funds, endowments and foundations, faith groups and large family and multi-family offices.

Investment consultants considered for free admission at the paid Conferences are those that primarily advise asset owners on investments, independent from providing asset management products or discretionary investment services. For example, those that primarily provide services such as due diligence, evaluation, manager selection and monitoring on behalf of institutional asset owners.

Subscribers must be named on their company's [www.responsible-investor.com](http://www.responsible-investor.com) subscription account to qualify for a discount or priority registration.

A registration may be cancelled in cases where we find the registrant has chosen a false attendee category intentionally.

### **Your Privacy**

We take your privacy very seriously and aim to comply with the relevant provisions of UK data protection legislation.

We collect your personal information upon your registration to the Conference. The personal information we collect may include your full name, email address, job title, company name, company type, address, country and phone number.

The collected information may be used for: providing logistics information for your participation to the Conference; providing information on related subjects to the Conference and other RI Events. The collected

Correspondence: Tower Bridge Business Centre, 46-48 East Smithfield, London E1W 1AW, United Kingdom.

Registered Office: 4th Floor Tuition House, 27/37 St George's Road, Wimbledon, London SW19 4EU, United Kingdom.

Company Number: 6123092. VAT Number: 912133371.

information will be shared with the Conference sponsors. The information shared with the Conference sponsors will be managed under the privacy policy of each organisation.

### **Videography and Photography**

By registering to the Conference you consent to filming and photography which may include you as a member of the audience, exhibitor or speaker and its use in the conference promotion.

### **Other Matters**

If any provision of these terms is found to be invalid by any court having competent jurisdiction, the invalidity of that provision will not affect the validity of the remaining provisions of this notice, which shall remain in full force and effect. Failure by either party to exercise any right or remedy under these terms does not constitute a waiver of that right or remedy.