

Please, send this form to technical department of CASPIAN EVENT ORGANISERS:

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EXHIBITOR DETAILS:

_____	_____
Company – exhibitor	Phone
_____	_____
Contact person	E-mail

EXHIBITION TIMETABLE / ACCESS HOURS:

11 June, 2019	08.00 – 00:00	Stands set-up (space only stands)
	16:00 – 00:00 00:00	Stands set-up (equipped stands) All exhibition goods must be delivered and unpacked All stands must be ready and cleaned
12 June, 2019	7:30 am to 7pm	Working hours of exhibition Exhibition open for visitors
13 June, 2019	7:30 am to 7pm	Working hours of exhibition Exhibition open for visitors
14 June, 2019	7:30 am to 7pm	Working hours of pavilions Dismantling of stands

STANDARD BOOTH PACKAGE

	<ul style="list-style-type: none">- booth name / number / logo on fascia panel- one square table (80x80)- two chairs- power socket- Spotlight- Waste bin
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TEMPORARY STAFF

TEMPORARY STAFF (all the prices mention for one day)				
	Dates ()	Quantity	Price for One day	Total EURO
Interpreter for booth from English to Azerbaijani		X	EURO 100	
Stand attendant (with basic English)		X	EURO 100	

(*) If you request an interpreter, please indicate the required language. Foreign languages: Type 1 - English, German, French, Spanish, Italian; Type 2 - other languages. Not all languages are available - please contact the technical manager of CASPIAN EVENT ORGANISERS in order to clarify the request for an interpreter. In case of late refusal (3 weeks before the event), the company shall be obliged to pay a penalty equal to the 2-day value of the requested services.

AUDIO – VIDEO EQUIPMENT

AUDIO/VIDEO PRESENTATION EQUIPMENT (The price mention during period of exhibition)			
	quantity	Price	Total EURO
Touch monitor	X	EURO 400	
Screen, 32"	X	EURO 200	
Screen, 42"	X	EURO 300	
Screen, 50"	X	EURO 350	
Screen, 60"	X	EURO 500	
TV hanging	X	EURO 70	
		(The price mention per 1 day)	
Video wall 2x2	X	EURO 1000	
Video wall 2x3	X	EURO 1400	
Video wall 3x3	X	EURO 2100	

(e) The rental price of the plasma panel includes the cost of the set of the suspended speakers, wall mount or floor stand.

Please let us know what kind of combination you have chosen and what equipment you intend to connect to the plasma panel i.e. DVD or computer.

(2) The seamless video wall has been mounted using ORION 46" modules.

The rent of a video wall includes the cost of a floor stand.

For the additional features and combinations of a video wall, you can contact the technical manager.



Audio and video equipment not listed on Form T2.2 may be provided at the request of the exhibitor.

The equipment is mounted on a stand on the last day of installation, only in the presence of a responsible representative of the exhibitor. Please let us know about the readiness for acceptance of said equipment in CASPIAN EVENT ORGANISERS' office at the exhibition venue. The equipment is usually installed within 2 hours, beginning from the moment of notification.

FASCIA PANEL NAME / GRAPHIC WORKS

FASCIA PANEL NAME				

Name and Logo on Fascia Panel multicolour	1	X	included	0
Logo on wall panel multicolour		X	EURO 70	
Laminating with multicolour film (per 1sqm)		X	EURO 30	
Vinyl covering of wall panel per 1 sqm		X	EURO 12	
Dismounting of vinyl covering per 1 sqm		X	EURO 7	

STAND CONSTRUCTION, ADDITIONAL FURNITURE FOR STANDS

NAME	code	quantity	price	Total EURO
ELEMENTS OF THE STAND				
Wall panel, white 100x250 sm	202	X	EURO 45	
Wall panel, white 50 x 250 sm	203	X	EURO 30	
Wall panel, radial white ~ 136 x 250 sm	204	X	EURO 65	
Wall panel, radial white ~ 67 x 250 sm	205	X	EURO 60	
Wall panel, large round white	206	X	EURO 150	
Wall panel, small round white	207	X	EURO 130	
Wall panel, plexy glass 100 x 250 sm	208	X	EURO 80	
Wall panel, plexy glass 50 x 250 sm	209	X	EURO 65	
Folding door lockable 100 x 250 sm	210	X	EURO 100	
Door, lockable 100 x 250 sm	211	X	EURO 100	
Fascia panel, 30 sm height (per 1 m.)	212	X	EURO 15	
FURNITURE				
Conference chair, soft	303	X	EURO 30	
Bar chair	306	X	EURO 30	
Armchair	308	X	EURO 30	
Square table, 80 x 80 sm	310	X	EURO 30	
Table, medium 70 x 120 sm	311	X	EURO 45	
Table, round 70 sm	314	X	EURO 50	
Bar table ,diameter 70 sm, height 120 sm	316	X	EURO 50	
Radial bar desk	318	X	EURO 180	
Bar desk 50 x 100 x 110 cm	319	X	EURO 100	
Literature holder, hanging	322	X	EURO 18	
Literature holder 8 cells	326	X	EURO 40	
Literature holder 4 cells	325	X	EURO 40	
Magazine table	316	X	EURO 30	

STAND CONSTRUCTION, ADDITIONAL FURNITURE FOR STANDS

name	code	quantity	price	Total EURO
FURNITURE – additional				
Small archive cupboardl 50 x 100 x 70 sm	320	X	EURO 60	
Large archive cupboard 50 x 100 x 110 sm	321	X	EURO 90	
Shelves built in 4-sections	341	X	EURO 70	
Shelves built in 5-sections 50 x 93 x 235 sm	342	X	EURO 80	
Shelve ~ 30 x 100 см (please mark the location)	380	X	EURO 25	
Large podium, height 50 sm, 100 x 100 sm	399	X	EURO 70	
Small podium, height 80 sm, 50 x 100 sm	382	X	EURO 65	
Small podium, height 50 sm, 50 x 100 sm	384	X	EURO 70	
Large podium, height 80 sm, 100 x 100 sm	310	X	EURO 80	
Small showcase height 110 sm, 50 x 100 sm	394	X	EURO 90	
Medium showcase height 180 sm, 50 x 100 sm	396	X	EURO 150	
High showcase with lighting 250 sm, 50 x 100 sm	398	X	EURO 160	

KITCHEN EQUIPMENT

Refrigerator, 160л. (Including 24 hour plug socket.)	350	X	EURO 90	
Coffee-machine + 100 capsules	371	X	EURO 120	
Cooler (500W)*	372	X	EURO 80	
Additional bottle of water (19л)	373	X	EURO 8	

One bottle of water is included in dispenser.

ELECTRIC DEVICES, CABLES

USB driver	401	X	EURO 25	
VGA Cable	402	X	EURO 35	
HDMI Cable	403	X	EURO 15	
Laptop	405	X	EURO 110	

Order	Amount
TEMPORARY STAFF	
AUDIO – VIDEO EQUIPMENT	
FASCIA PANEL NAME / GRAPHIC WORKS	
STAND CONSTRUCTION, ADDITIONAL FURNITURE FOR STANDS	
TOTAL ORDER AMOUNT (EURO) (18% VAT will be added to invoice)	

(Company name)

(Contact person)

(Signature)

LIST OF FURNITURE TO BE RENTED

 303 Chair	 308 Armchair	 306 Bar chair	 310 Square table	 311 Medium chair
 314 Round table	 316 Bar table	 316 Magazine table	 319 Bar desk	 326 Literature holder 8 cells
 318 Radial info desk	 320 Small archive cupboard	 321 Large archive cupboard	 331 Hanging coat rack	 332 Free standing coat rack
 342 5 Shelves built-in	 325 Literature holder 4 cells	 382 Small podium	 384 Podium	 394 Small Showcase
 396 Medium showcase	 398 High showcase with lighting	 380 Shelve	 350 Refrigerator 160 lt	
 370 Coffee machine	 601 Lavabo	 510 Spotlight 100W	 511 LCD Screen	