



Terms and Conditions

- By completing the Metabolomics 2016 Accommodation and Social Events booking form, you are in agreement to the booking instructions on the reservation form, Cancellation Policy and the Terms and Conditions for Metabolomics 2016 Accommodation and Social Events Booking Office.
- Reservation is by the completion of the Reservation Form.
- Bookings or changes will not be accepted by telephone. Cancellations must be sent in writing to Meta2016@keynotepco.ie.
- There is no refund for non attendance. Any refunds by bank transfer are subject to a €15 handling fee.
- All fees/rates are quoted in Euro €, all bank transfer fees/charges are the responsibility of the delegate.
- No booking will be confirmed until payment is received in full.
- The organisers reserve the right to alter any of the programme or other arrangements for this conference, including cancellation or postponement of the event should unforeseen circumstances require it. The organisers accept no responsibility for resulting costs or inconvenience to participants in this case. Participants are requested to have their own **travel insurance** in place and are responsible for all travel arrangements including visa applications if required.
- The organisers do not accept responsibility for any inconvenience or costs due to non-availability of booked accommodation, tours or social events. Alternate arrangements will be made in event of unavailability, or monies received will be refunded to participants if suitable alternatives cannot be provided.

Cancellation policy

Accommodation

- Before 30th April 2016 accommodation booked will be cancelled without charge
- Between 1st May and 31st May 2016 cancellations will incur a 50% cancellation fee.
- After 1st June 2016 any cancellations will be charged in full.

Tours & Social Events

- Before 1st April 2016 cancellations can be made at no penalty.
- Between 1st April and 31st May 2016 cancellations will incur a 50% cancellation fee.
- After 1st June 2016 any cancellations will be charged in full.



Privacy Policy

- You will receive regular communication by email of programme and conference updates.
- Your reservation details are collected by the conference office for Metabolomics 2016 at Keynote PCO www.keynotepco.ie. - Your details will be provided to Metabolomics 2016 and any other partner organisations for the conference and used for confirming your booking details such as validating your membership status, hotel/tours and other events related to Metabolomics 2016.
- Your contact details will not be provided or sold to any 3rd party. Should you wish to opt out of receiving any correspondences, please contact meta2016@keynotepco.ie stating your request.