

1. Reservations for exhibit space will be accepted on a first-come, first-served basis. Payment is required in full with registration to confirm your company's participation. Cancellations must be received in writing in accordance with the application deadlines. The State Bar of Michigan ("SBM") reserves the right to limit the number of spaces an Exhibitor may purchase. No space shall be sublet without the written consent of SBM.

2. Requests for space must be made on the Exhibitor and Sponsor Application form. A submitted application will not be considered unless it is completed and signed. SBM will provide a written acknowledgement upon its acceptance of an application.

3. SBM reserves the right to decline space to an applicant if in SBM's sole judgment the proposed display or sponsorship is not consistent with the purposes of SBM or would not enhance the exposition. SBM also reserves the right to evict an Exhibitor whose presentation is deemed offensive. In the event of eviction, Exhibitor waives any fee and SBM shall not be liable for a refund.

4. All Exhibitor representatives shall register upon arrival and shall wear identification badges at all times. All exhibits must be complete, in place, and staffed at all times the show is open.

5. An Exhibitor failing to occupy space contracted for is not relieved of the obligation for payment of the full rental of such space. Any space not occupied one-half hour before the opening of the show is subject to forfeiture without refund. No exhibit shall dismantle until after the conclusion of the show.

6. SBM is not responsible for any special equipment, services, or facilities an Exhibitor requests or arranges. Exhibitor is solely responsible for placing its

display in its designated space and removing it on the final show date. All effects remaining afterwards are deemed abandoned and are subject to removal and destruction at no expense to SBM.

7. Exhibitor shall conduct its activities so as to avoid interfering with neighboring exhibits. It shall be the responsibility of an Exhibitor to report or call to the attention of the facility's manager any activity or disturbance that requires correction.

8. To assure the safety and security of goods and equipment, Exhibitors should remove valuables or take steps to secure them at the close of the show each business day. Neither SBM nor the exhibition facility shall be liable for any damage to or theft of any property contained in or about the booth of an Exhibitor.

9. All electrically wired display material must comply with requirements of the National Board of Fire Underwriters. Display fabrics must be flameproof. No open flames are allowed. The determination of SBM or the exhibition hall as to the propriety of electrical wiring or similar display-related issues is final.

10. All exhibits shall be contained within the contracted exhibit space. No items may be placed in the aisles. No hazardous materials may be stored, placed, or displayed in the booth. No company identification may be placed outside your specific exhibit area (i.e., on posts, pillars, walls, tables, ceilings, etc.) No music, live or recorded, is permitted at individual booths except as might be included in videotape or through headphones.

11. Violations of any of the regulations by an Exhibitor or its representatives will result in the forfeiture of exhibit space and loss of monies paid. Any matter or question not specifically addressed in these Rules and Regula-

tions shall be determined on a case-by-case basis at the discretion of the SBM.

12. Exhibitor agrees to comply promptly with all state and local laws and ordinances and to obtain at its own expense any governmental permits or licenses that are required. Prizes, awards, drawings, raffles, lotteries, and/or contests sponsored by an Exhibitor not otherwise prohibited by law are permitted.

13. Exhibitor agrees to hold harmless SBM and the exhibition facility and all agents and employees thereof (hereafter "Indemnities") for any damages or charges for violations of any law or ordinance, whether from the negligence of Exhibitor or those holding under Exhibitor. Exhibitor agrees to indemnify and hold harmless the Indemnities from all costs, damages, or liability, including attorney's fees, arising from or by reason of any accident, bodily injury, or other occurrence to any person(s), including Exhibitor, its employees, agents, and business invitees, arising from or out of the exhibition premises.

14. Exhibitor shall maintain reasonable insurance coverage for any loss or damages to Exhibitor's property or any potential liability arising from Exhibitor's participation in the Annual Meeting—Solo & Small Firm Institute and further waives any claims of subrogation against SBM in the event of a loss that is compensated by the insurance coverage applicable to Exhibitor or its property.

15. No failure nor neglect of SBM in any instance to exercise any right, power, or privilege under this contract or these regulations shall constitute a waiver of any other right, power, or privilege or of the same right, power, or privilege in any other instance. Any waiver by SBM must be in writing, signed by a duly authorized representative of SBM.