



A brief overview

# VisitUs Reception



[www.visit-us.com](http://www.visit-us.com)

# About

Our vision is to enable technology to improve quality of life. We believe that technology should enrich our lives and free us up to do the things we love.

At our core we are integrity driven, accountable and bold. At VisitUs Reception we are continually pushing the boundaries of what's possible to drive innovation.

Our promise is to deliver the most effective solutions, technology and customer experience.

We are enthusiastic daydreamers with a common goal. We dream it and together, we create it!



# VisitUs Reception

VisitUs Reception is a clean and ergonomically designed IOS app and web dashboard, GDPR compliant, that will transform the way your business welcomes Visitors, Contractors or staff alike.

We are proud to be 'Australian made' and based in Sydney with offices in the UK and America.

With a growing customer base, VisitUs is presently being used in over 1,130 different locations globally.



# Contact less Sign in

We understand the importance of social distancing and reducing physical contact so we developed a genuinely contact less sign in system to compliment the already well received touchscreen system.

Visitors, contractors and staff can now sign in and out without any physical contact.

There's no need to download an app, simply scan the QR code displayed on the terminal using the camera on a mobile device, and complete the sign in online.

- No need to download an app to sign in
- Complete sign in experience from a mobile device
- Save your QR code to use again on your next visit
- Complete inductions before arrival
- Help reduce the spread of infections



# Customisable

VisitUs is fully customisable, allowing your organisation to put your individual flavour to the visitor experience.

Suitable for all types of company or organisation, VisitUs Reception adds that personal, welcoming touch for guest, contractors or staff alike.

Enhance your company's image and professional approach to those visiting your site.





## Contact tracing

Allow customers to quickly gain access to your venue/site

Ensure you keep your customers and staff safe while complying with all current regulations with our simple and convenient one-touch SMS contact tracing system.

Our contact tracing process is not only easy for you, it's even easier for your customers.

## Instant Traceability

Create a report detailing who was on-site in a matter of seconds

Simply log into our user-friendly interface and follow prompts to create custom reports and find out specific categorised details.

All the information you need, at any time, it's all at your fingertips

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**Artwize - London**  
SMS Sign In  
SMS 7A5Z and your name to: 0488884478 to sign in

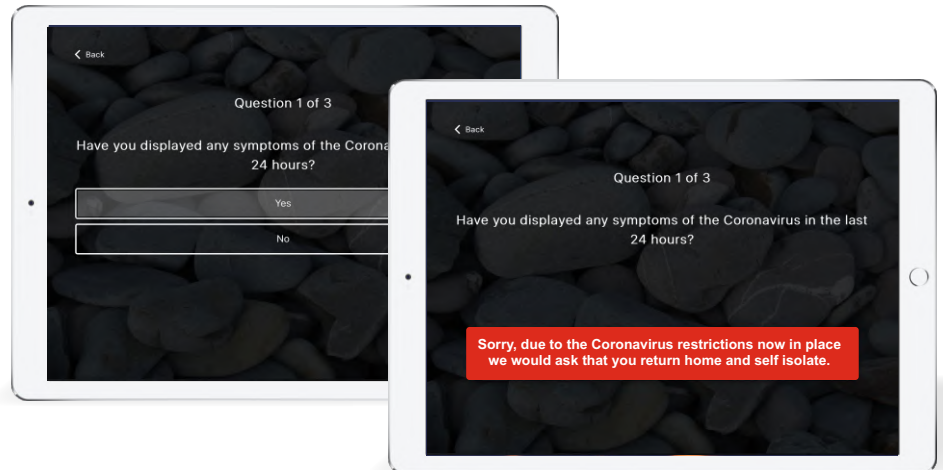




# Covid/Safety Induction

During these changing times, we are now finding ourselves needing reassurance that all visitors to our sites are safe to do so.

As part of the signing in process, specific safety and induction questionnaires can be added as an additional line of defence. This captures all visitors responses and can inform hosts that their visitors are not able to complete their stay, if the responses are not acceptable.



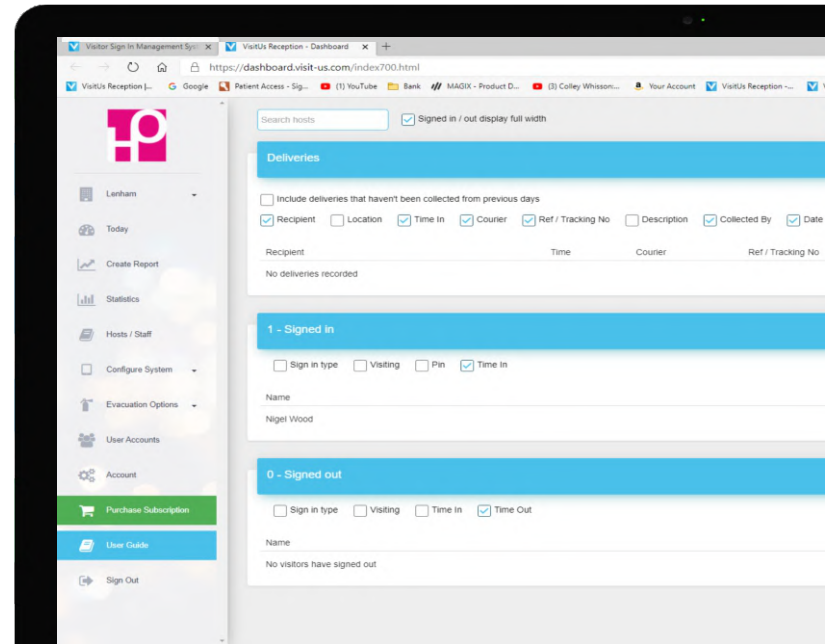
The image shows two tablets displaying a digital questionnaire. The background of the slide features a stylized illustration of red blood cells and several grey, spherical coronavirus particles with red surface proteins.

**Tablet 1 (Left):** Displays the question "Question 1 of 3: Have you displayed any symptoms of the Coronavirus in the last 24 hours?". It has two radio button options: "Yes" and "No".

**Tablet 2 (Right):** Displays the same question. At the bottom, there is a red alert box with white text that reads: "Sorry, due to the Coronavirus restrictions now in place we would ask that you return home and self isolate."

# Dashboard

The Dashboard is the main heart of your Visitor Management System. Make the adjustments you need here to customise your iPad and create your own unique sign in for your Company, School, Gym, Team or any other type of business.







# Multilingual Feature

Our 'multilingual' feature for those sites that cater for multilingual staff, customers and visitors alike.

Access the language of your choice from the 'Flag' symbol on the screen to allow visitors from other countries to complete the visitor sign in process in their own language.





## Badges

VisitUs can be configured to print passes, including Host name, photograph and the addition of your own logo. These passes fit perfectly into a standard lanyard or can be stuck directly onto clothing.

Know who is signed in at any moment by viewing live details from the online dashboard.

Badges are customisable to your requirements using the Badge creator.

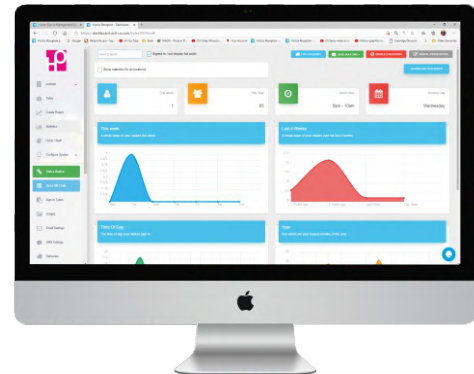




# Reporting statistics

Create powerful reports using the web dashboard and export them directly into a spreadsheet for further analysis. Great for forecasting trends, reviewing visitor feedback and completing important compliance checks.

- Fully customisable reports
- Staff time and attendance reporting
- Download signed NDA's and documents with ease
- Trend analysis
- Export to friendly CSV file



# Active Directory Sync

Synchronise your company directory with VisitUs Reception quickly and easily using our unique tool. As your business grows new staff members will be added to the system automatically.



## Integrations

VisitUs Reception offers a number of system integrations, talk to us about integrating with a current system or application



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# SMS messages

Registered Hosts, can also receive notifications by SMS text message as your visitor or delivery arrives for you, An Evacuation is taking place or to mark yourself safe in the event of an emergency, keeping you more in touch.





# Mobile visitor management

Our new mobile app enhances the sign in process and allows Hosts to easily manage their visitors.

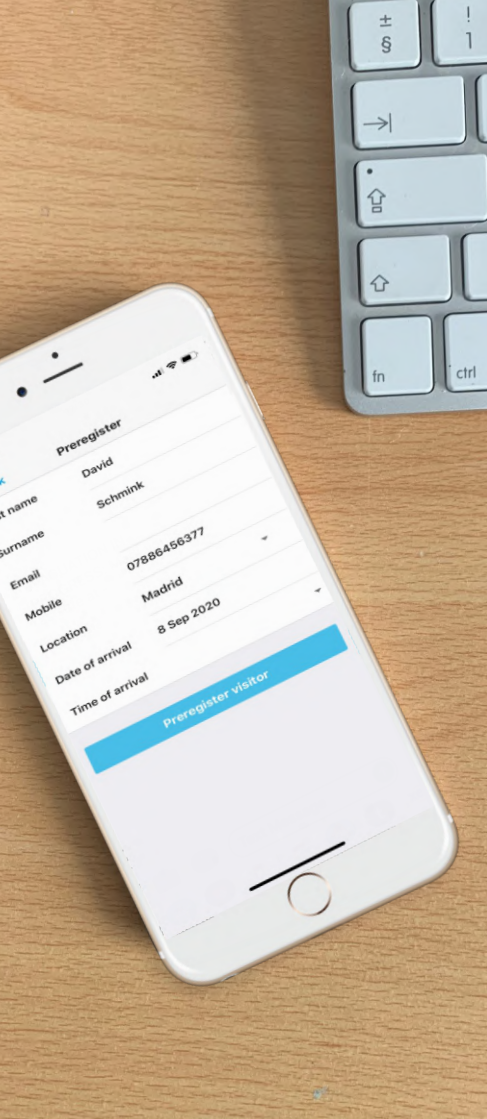
## Features include:

- Instant push notification when a visitor arrives
- Preregister visitors
- Update your picture
- Sign out visitors
- Evacuation notifications
- View visitor history

Available for both  
IOS and Android



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# Safety

Safety is important to us and that's why at the press of a button a list of all signed-in visitors and staff can be sent to designated Fire Marshals.

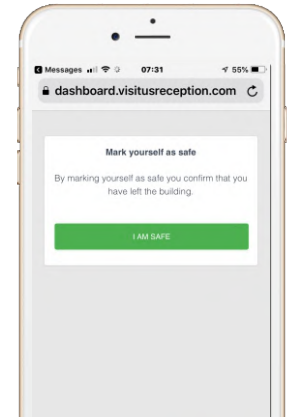
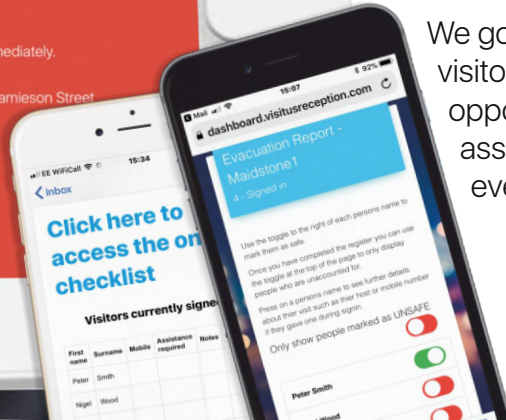
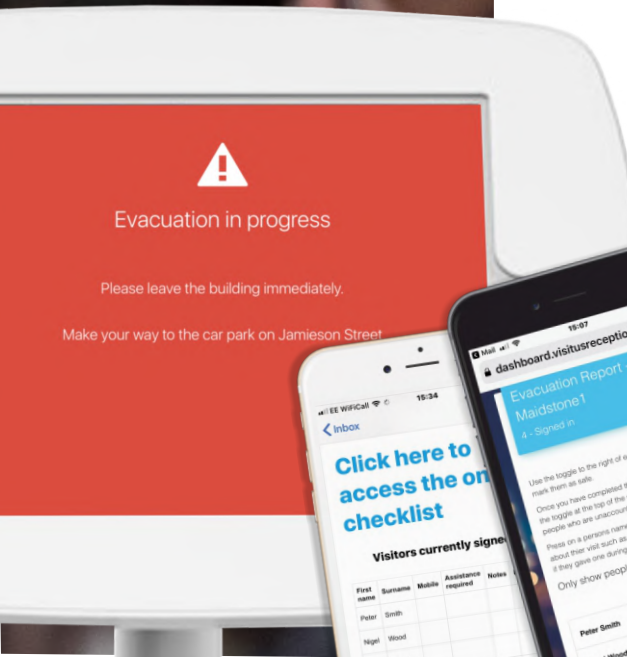
In addition, a link to a '**Live Evacuation**' list is sent to Fire Marshals allowing them to co ordinate the evacuation lists in different parts of the site/building.

Once an evacuation has been triggered, all Staff/Hosts and Visitors will be sent an SMS message to warn them of the evacuation taking place. When your visitor/Host has received their SMS, they are asked to click a button to alert the Marshals that '**I am Safe**'

We go one step further and allow visitors and staff with disabilities the opportunity to record any assistance they require in the event of an evacuation.



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# Data security

All data transferred between the iPad and dashboard is fully encrypted using an SSL certificate that is updated every 90 days.

Your data is stored on cloud server hosted by leading cloud computing company Microsoft Azure.

A dedicated Microsoft Azure virtual private server runs the VisitUs application with a 100% uptime.

In the unlikely event of scheduled maintenance or downtime, customers will be given advance warning.

Backups are taken daily and stored on a secured Amazon AWS server.

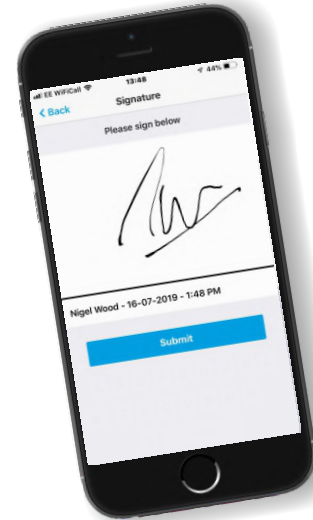
All data is stored indefinitely while your account is valid. If you decide to cancel your account, we will



# Deliveries

Take advantage of the additional 'Deliveries' feature to record all incoming deliveries to your site. Hosts are sent an SMS on the arrival of a package, ready to be signed for and collected.

This feature provides both scanning of items and the recording of the delivery collection when using the Delivery App.



Deliveries							
<input checked="" type="checkbox"/> Include deliveries that haven't been collected from previous days							
<input checked="" type="checkbox"/> Recipient	<input checked="" type="checkbox"/> Location	<input checked="" type="checkbox"/> Time In	<input checked="" type="checkbox"/> Courier	<input checked="" type="checkbox"/> Ref / Tracking No	<input checked="" type="checkbox"/> Description	<input checked="" type="checkbox"/> Collected By	<input checked="" type="checkbox"/> Date
Recipient	Location	Time	Courier	Ref / Tracking No	Description	Collected By	Date
David Jones		09:57	FEDEX				03-08-2020
Colby Chen		09:58	YODEL	265575	Big Box		03-08-2020
David Jones		14:30	ROYMAIL				03-08-2020

# A few Features

- ✓ Sign in visitors, contractors and staff
- ✓ Contact less mode
- ✓ Contact and Trace
- ✓ Multiple sign in types
- ✓ Sign out with a QR code, quick pin, email or through the dashboard
- ✓ Add company branding to customise the app
- ✓ Display important documents during sign in
- ✓ Upload video/DNA documentation
- ✓ Pre register visitors
- ✓ Notify hosts when their visitor arrives
- ✓ Print passes that fit perfectly inside a lanyard
- ✓ Know who is on-site at any time in the event of an evacuation
- ✓ Create custom reports.
- ✓ Can be used 'Off-line' when Wifi is unavailable
- ✓ Supported by 'Host' Mobile App
- ✓ SMS bundles available
- ✓ Active Directory Sync
- ✓ Parcel Delivery alerts
- ✓ Multilingual facility
- ✓ **'I am Safe'** online evacuation feature.

